

Provost Council Minutes
September 19, 2017
8:30 a.m. – 10:00 a.m.
Barge 304

Present:

Katherine Frank, Provost/Vice President, Academic and Student Life
Gail Mackin, Associate Provost, Undergraduate & Faculty Affairs
Richard DeShields, Dean, Student Success
Todd Shiver, Interim Dean, College of Arts & Humanities
Greg Paveza, Interim Dean, Library Services
Kathryn Martell, Dean, College of Business
Kevin Archer, Dean, Graduate Studies and Research
Tim Englund, Dean, College of the Sciences
Cody Stoddard, Chair, Faculty Senate
Teresa Walker, Provost Fellow
Paul Ballard, Dean, College of Education & Professional Studies
Anne Cubilie, Director, Douglas Honors College
Nicki Kukar, Interim Executive Director, International Studies and Program
Sharon Jonassen, Senior Academic Finance Manager
Bernadette Jungblut, Associate Provost, Accreditation, Academic Planning, and Assessment
Anne Smethurst, Administrative Assistant

Guests

1. Meet and greet, update and Q&A regarding Public Affairs – Kreiere Jackson (30 min.)
Due to an unplanned power outage, Kreiere's presentation was postponed to a later date.
2. Strategic Enrollment Management Plan: Next Steps – Sharon O'Hare (30 min.)
The roles of the college units and admissions in carrying out the Strategic Enrollment Plan were clarified, and a discussion was held regarding the needs of each party in order to be successful.

Discussion Items

1. Budget Governance Structure: Next Steps – Katherine Frank
The need to populate the Budget Executive Committee was discussed as well as an overview of the committee structure. Deans were asked to express interest in a timely manner so committee plans can move forward.

Action Items

1. Approve the minutes of the meeting of Sept. 5, 2017
It was moved and seconded that the Provost Council approve the minutes of the regular meeting of September 5, 2017

Information Items –

1. College Strategic Plans – Bernadette Jungblut
Provost Council members were again reminded of the strategic planning deadlines listed on the PC master spreadsheet on the shared drive. Jungblut offered to meet with any/all units needing strategic planning assistance – especially for the development of learner and/or

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operational outcomes aligned with the CWU and ASL strategic plans, KPIs, metrics, measures, targets, thresholds, etc. Sigrid Davison is available to meet with units for a workshop on developing consensus-based strategic planning goals. Work with Jungblut if you want to schedule a workshop with Davison.

2. Update on the General Education Redesign – Bernadette Jungblut
Provost’s Council members were again reminded of upcoming General Education program development deadlines: a) the deadline for new and updated GE course proposal submission for faculty funded via the GE Course Development Workshops (22 September); b) the course submission deadline for faculty not funded this summer (29 September); and c) the anticipated Faculty Senate vote on the complete GE program (February 2018).
3. Update on Northwest Commission on Colleges and Universities (NWCCU) Reaffirmation of Accreditation – Bernadette Jungblut
An electronic invite will be sent out for October 22, 23, and 24, 2018 – the dates of the NWCCU evaluation team’s site visit. Please accept the invite and block your calendars for the evaluation site visit. We probably will not know the meeting schedule or the members of the evaluation team until spring 2018.

Upcoming Agenda Items and Guests

Future Guests and Topics (dates not yet assigned)

1. Andreas Bohman, AVP Information Services and Security – WebX Priorities and Goals

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