

Provost Council Minutes  
December 5, 2017  
8:30 a.m. – 10:30 a.m.  
Barge 304

Present

Katherine Frank, Provost/Vice President, Academic and Student Life  
Gail Mackin, Associate Provost, Undergraduate and Faculty Affairs  
Gayla Stoner, Associate Provost, Extended Learning and Outreach  
Paul Ballard, Dean, College of Education and Professional Studies  
Tim Englund, Dean, College of the Sciences  
Todd Shiver, Interim Dean, College of Arts & Humanities  
Kathryn Martell, Dean, College of Business  
Gregory Paveza, Interim Dean, Library Services  
Anne Cubilie, Director, Douglas Honors College  
Sharon Jonassen, Senior Academic Finance Manager  
Cody Stoddard, Faculty Senate Chair  
Teresa Walker, Provost Fellow  
Charlene Andrews, Faculty Relations Coordinator  
Duane Dowd, ADCO Chair  
Aaron Brown, Associate Dean, Student Development & Achievement  
Jenna Hyatt, Associate Dean, Student Living

Action Items

1. Approve the minutes of the meeting of November 7, 2017  
It was moved and seconded that the Provost Council approve the minutes of the regular meeting of November 7, 2017.
2. Approve the 2019-2020 University Academic Calendar – Rose Spodobalski-Brower  
It was moved and seconded that the Provost Council approve the 2019-2020 University Academic Calendar.
3. CWUP 5-90-050 Graduation Requirements for Bachelor's Degrees – Cody Stoddard  
It was moved and seconded that the Provost Council approve CWUP 5-90-050 Graduation Requirements for Bachelor's Degrees.

Guests

1. Chris Schedler – DE/WebEx Update (15 minutes) 9:00-9:15  
Discussed the transition from the old DE system to the new upgrades, and provided an overview of which tools are ready for use now, and what can be expected in the future. The council requested a live demonstration of WebEx. Sessions will be scheduled by Multimodal Education.
2. Jami Beintema – Classroom Upgrade Logistics (15 minutes) 9:15-9:30  
The importance of classroom upgrades was emphasized, and two different methods of achieving these upgrades were presented. Further exploration of available space to make the faster upgrade method possible was recommended. Gail Mackin will take the lead on this.

### Discussion Items

1. ASL Workplan Forums Update – Katherine Frank  
The ASL Workplan Forums had 30-40 participants and brought forth valuable discussion on topics including transfer students, retention, HSI status, advising and centers.

### Information Items –

1. Senate and AAC Updates – Cody Stoddard and Tim Englund  
AAC Updates: University 101 as well as the final examination policy have been topics of conversation in the AAC. Additionally, Provost Council should expect to see 5-90-70 Interdisciplinary Programs and 5-90-20 Undergraduate Admissions presented as actions items in the near future.  
Faculty Senate Updates: Topics in Senate have included a first year seminar course different than University 101, the possibility of a Library and Graduate Studies re-organization, and distinguished faculty awards.
2. ADCO Updates – Duane Dowd  
ADCO is working to develop a recommendation for the use of Faculty180, in particular, a new method for tracking workload. Discussion from the council advised that solutions be discussed and brought forward.
3. Update on the General Education Redesign – Bernadette Jungblut  
Update provided by Bernadette Jungblut via materials on the shared drive.
4. Update on Northwest Commission on Colleges and Universities (NWCCU) Reaffirmation of Accreditation  
Update provided by Bernadette Jungblut via materials on the shared drive.
5. Strategic Plan Updates  
Update provided by Bernadette Jungblut via materials on the shared drive.
6. Baccalaureate Task Force Update – Katherine Frank  
The baccalaureate task force website is up and open for campus-wide feedback on reports. The steering committee will meet December 6<sup>th</sup> to discuss feedback and how to move forward.

### Upcoming Agenda Items and Guests

January 2, 2018

1. Nicolas Valcik, Executive Director of Institutional Effectiveness – Meet and Greet (30 min)

### Future Guests and Topics (dates not yet assigned)

1. Teri Walker and Andre Dickerson – Service Learning and Volunteer Work
2. Vicki Sannuto – Career Services
3. Linda Schactler, Chief of Staff – Government Relations
4. Gayla Stoner, Gail Mackin, Sharon O’Hare, Rodrigo Renteria-Valencia & Mayra Nambo– HSI Update