

# Student Guide: Submitting an Assignment to Turnitin

Locate the assignment within Assignments, Modules, etc. Review the assignment details provided by the instructor.

**\*To prevent the submission from timing out, when you are ready to submit, please refresh the page and follow the instructions sequentially. Remaining on the submission page for an extended period of time, may result in receiving an error during the submission.**

1. Located beneath the assignment details, click the blue 'Upload Submission' button.

The screenshot displays the Turnitin interface for a 'DB Turnitin Assignment'. On the left, a navigation menu includes 'Home', 'Assignments', 'Modules', 'Grades', 'People', 'Pages', 'Panopto', 'Recordings', and 'CWU Libraries'. The 'Assignments' menu item is highlighted. The main content area is titled 'Downloading a Participant List' and contains a list of 8 numbered steps for importing participant information from Canvas. A red box highlights the 'Assignments' menu item and the main content area, with a red arrow pointing to the 'Assignments' menu and a red box around the main content area. Another red box highlights the text 'Review assignment details in Canvas' in the main content area. Below the main content area, there are tabs for 'Assignment Dashboard' and 'Summary'. The 'Assignment Dashboard' tab is active. Below the tabs, there is a section titled 'DB Turnitin Assignment'. At the bottom of the page, there is a large illustration of a person's head and shoulders, and a blue button labeled 'Upload Submission'. A red box highlights the text '1. Upload to Turnitin' and the 'Upload Submission' button, with a red arrow pointing to the button. The text 'You have no active papers in this assignment.' is displayed below the illustration.

Turnitin Workspaces Assignments DB Turnitin Assignment

Home  
Assignments  
Modules  
Grades  
People  
Pages  
Panopto  
Recordings  
CWU Libraries

Downloading a Participant List  
Users can import participant information from Canvas.  
1. Open TurningPoint Cloud and sign in to your Turning Account.  
2. Select the Manage tab.  
3. Click the Participant List drop-down menu and select New.  
The Create Participant List window is displayed.  
4 Select Download from Integration and click Create List.  
The Connect to Integration window is displayed.  
5 Select Canvas from the Integration drop-down menu and enter the Server Address in the box provided. The Server Address is the URL of the registration link normally residing in the course's Modules section.  
NOTE  
Depending on your institution's application protocol, enter http:// OR https:// before the URL.  
6 Click Connect.  
The Canvas Log In window opens.  
7 Enter your Canvas Username and Password and click Log In.  
The Import Participant List window is displayed.  
8 Select the course(s) in which the participant list(s) is to be imported and click Import.  
The participant list now appears in the left panel.Text for the assignment.  
[turnitin originalwork.png](#)

Assignment Dashboard Summary

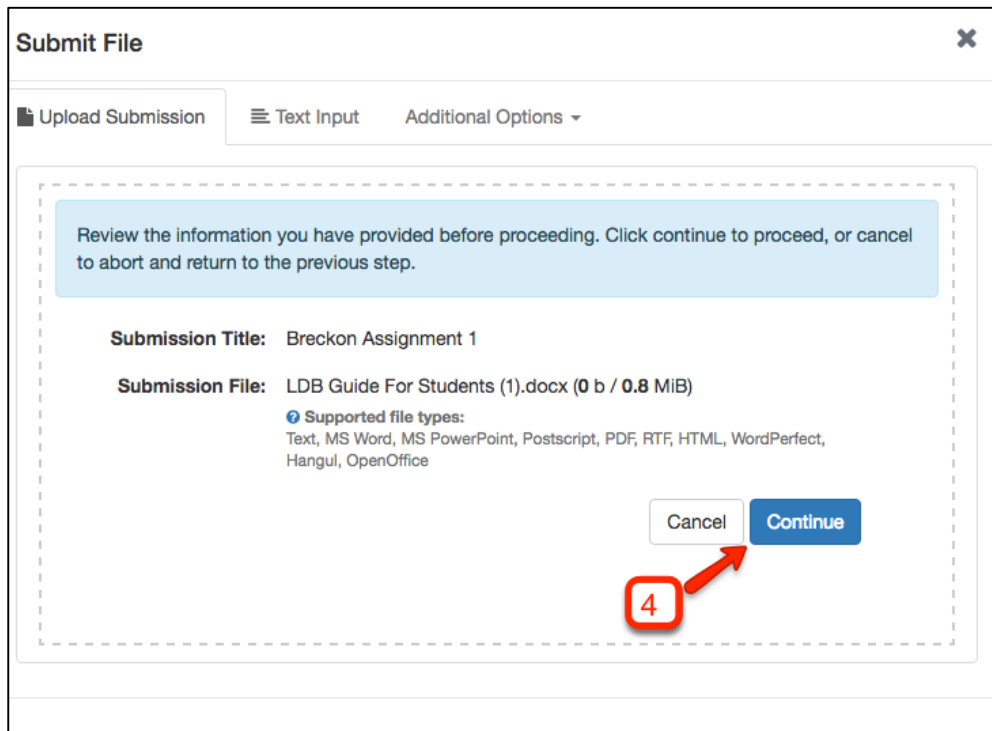
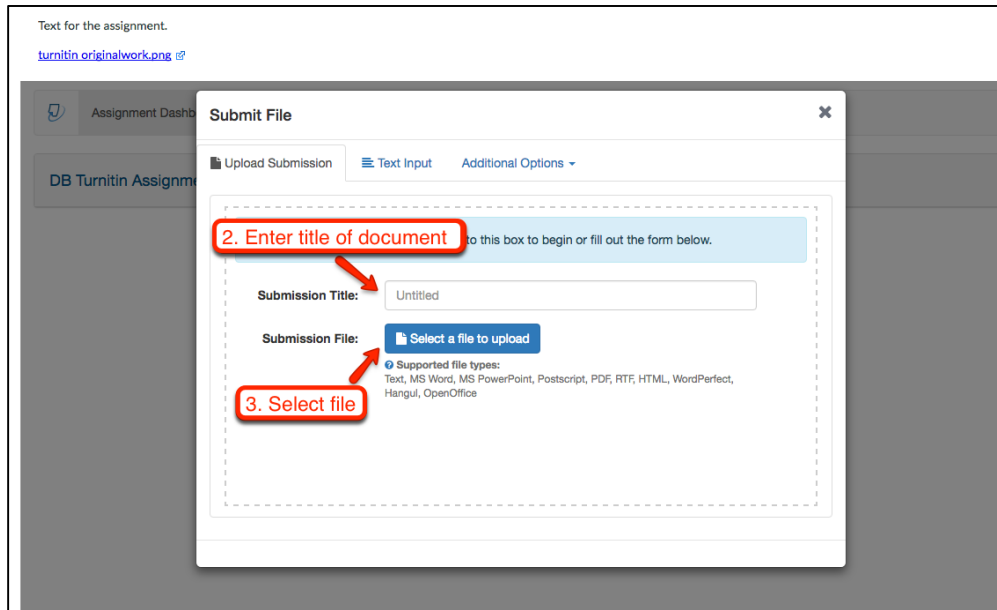
DB Turnitin Assignment

1. Upload to Turnitin

You have no active papers in this assignment.

Upload Submission

2. Enter the title of the document you are submitting.
3. Click the 'Select a file to upload' and browser for your document.
4. Click 'Continue' to begin submission.



5. After your document processes, click the 'Accept Submission & Save' button.
6. Confirm your submission by reviewing the time stamp.

**Submit File**
✕





Upload Submission
Text Input
Additional Options ▾

**Assignment**  
DB Turnitin Assignment

**Title**  
Breckon Assignment 1

**Submission Text**  
[Click here to preview text](#)

**Taking A Test With LockDown Browser in Canvas**  
Student Resource Guide – CWU Multimodal Learning

- Navigate to the Quiz/Test/Survey in Canvas  

- Click on the Download [Respondus LockDown Browser](#) link. (The link is proprietary to CWU)  

- The system should automatically recognize if you are on a MAC or PC computer and offer you the appropriate version. Click 'Install Now' to download the program. Follow the directions on the screen, then click 'Finish'.  

- Close all programs and locate the LockDown Browser icon on your desktop. You will not be able launch the LockDown Browser if you have any other programs running.  


Cancel Submission
Accept Submission & Save

5



- Home
- Assignments
- Modules
- Grades
- People
- Pages
- Panopto
- Recordings
- CWU Libraries

Text for the assignment.  
[turnitin.originalwork.png](#)

Assignment Dashboard
Summary

DB Turnitin Assignment

Paper Title	Uploaded	Grade	%	
Breckon Assignment 1	13 Jan 2017 16:27	--	0	

6. Confirm submission

