

Online Course Planning Survey

Instructor Name:

Course Number/Name:

Quarter/Year to be Offered:

This course-planning survey is designed to help you and your instructional design team analyze your course objectives, learner profile, content and assignments, and instructional technology skills.

- List your course objectives with the measurable learning outcomes for your students. (This may be taken directly from your syllabus.) What skills and knowledge do you want your students to exhibit following the completion of your course?

- Analyze the characteristics of the typical students in your course. What previous skills and knowledge do you expect incoming students to possess? What unique skills (academic and technological) will be required of your students in an online setting that are not required in a traditional classroom setting?

- Create a course skeleton or framework that reflects chronological, topical, or modular organization of content for your online course.

- Identify the online learning activities you plan to develop to meet the learning outcomes for your course. Which traditional classroom assignments can be adapted for the online environment? What new online assignments or activities need to be developed?

Describe your instructional technology skills, including your familiarity with Blackboard, Canvas, or other course management systems and tools. Are there specific instructional technologies that you are planning to use for your course?

Please list below online resources (journal subscriptions, research databases, streaming media, etc.) required from Brooks Library for your course: 1) list online resources that are already available through the Library, and 2) list online resources that are not currently available through the Library. Note: Brooks Library renews and purchases new online subscriptions every January for the following academic year, so all new requests must be received by the end of Fall quarter to be available the following academic year.