

## Graduate Council Meeting Minutes

October 3, 2016

Barge 304; 3-5:00

**In attendance:** Archer, Kevin; Benson, Kelly; Claridge, Amy; Gabriel, Kara; Ge, Yingbin; Haviland, Liz; Herman, Daniel; Irwin, Jason; Kovalerchuk, Boris; Lubinski, Pat; Lipton, Jennifer; Lovett, Sadie; Lupton, Natalie; Marrs, Heath; Mattinson, Chris; Olson, Darren; Portlese, Laura; Robison, Stephen; Robinson, Scott; Roemer, Karen; Shaw, Denise; Sheeran, Lori; Sheldon, Allie; Stoddard, Cody; Weishaar, Rory; Williams, Henry

1. Approval of 6-6-16 minutes (3 abstained)

2. Introductions

3. Announcements: 1. October 4 at 5PM in the Surc is the 1<sup>st</sup> meeting of the GSA. First social event will be October 28 at 5 PM at the Palace. Please email [Alexandra.Sheldon@CWU.edu](mailto:Alexandra.Sheldon@CWU.edu) if you have students that are interested in serving as officers. 2. All Graduate Council members are encouraged to serve on Faculty Senate to help defend and promote Graduate Studies. 3. Inviting Provost to attend the next GC meeting.

4. Committee Reports:

A. Graduate Dean, Kevin Archer: Thanked GC members for supporting and participating in graduate education here at Central. Provost would like to do an assessment of the Graduate School and all of its program and have Council of Graduate Schools assist. Programs are going to have to make their best case to support their programs and why they are important for graduate studies. Topics that Kevin reminded GC that he will be looking at when they are making their cases: ROI; ROI on graduate assistants; other culminating experiences other than theses; layered courses; multimodal and starting programs at the centers. Not going to be able to fund as many GA's as in the past because Kevin has been asked to re-direct some of his funds because the Graduate School is not a revenue generating unit. Reminded GC we cannot cut overhead because there is non-academic departments such as the Graduate School that is considered valuable overhead. The college Deans are looking at graduate education and how many WLI are going into Individual studies and thesis credits with senior faculty and how much it is costing them. Kevin wants to get out in front of this situation and be advocate for graduate education and help administration understand that graduate education is important at Central because it makes us stand out from community colleges that are conferring BAS, BS and BA degrees. Kevin isn't going to be able to fund as many internal grants. Kevin's priorities will be: 1. Seed grants for external funding, a proposal that you will submit. 2. Program development funds particularly for online/multimodal or west side programs.

B. Associate Dean, Natalie Lupton: Thanked those who participated in the hooding ceremony in June. Please check the online catalog for your program be sure that it is correct there has been

some issues with updates. There is no longer a printed catalog but you can print from the online catalog. If there are any changes it will go through Currilog. Handed out the FDRC internal award info document about deadlines, which internal grants are on hold and how many will be reviewed for faculty and graduate students. The website will be updated as soon as possible and there are web forms to be used.

C: Academic Standard committee: no report; will need to find a chair for Winter Qtr 2017.

D: Curriculum Committee: No report; Election of chair (1 abstained): Jennifer Lipton was elected. Dawn and Natalie volunteered to help the committee.

E. Procedures committee: no report; Henry Williams stepped down as chair of committee. Election of chair: Patrick Lubinski was elected.

F. Executive committee: Will meet to set the agenda a week before the actual GC meeting. Email Yingbin if you have an agenda item. Also, please pass on to your department the info given at each GC meeting so that they are aware.

5. New Business: It was explained that all new programs and specializations need to be reviewed by ICAPP and NWCCU before they can be offered. (Currently waiting to hear about the programs that were approved last year.) The associate provost submits the info and will be meeting with programs that are submitting new programs/specializations assist with this process. Unfortunately, the ICAPP/NWCCU process is taking longer than anticipated. There was a long discussion about ways to lighten the curriculum work load for the committee because curriculum can only sit in Currilog for 10 days before it is sent back to the originator. An idea was proposed that Executive GC meet with Faculty Senate about the possibility of having GC members serve on FSCC or any other possible options to help with curriculum.

Adjourned:4:45 PM