

Graduate Council Meeting Minutes

February 1, 2016

SURC 301; 3-5:00

In attendance: Abdalla, Laila; Andonie, Razvan; Archer, Kevin; Benson, Kelly; D'Acquisto, Leo; Dormady, Jason; Gabriel, Anthony; Ge, Yingbin; Hill, Karlie; Irwin, Jason; Lubinski, Pat; Lupton, Natalie; Mattinson, Chris; Portlese, Laura; Radke, Mary (representing Psychology); Robinson, Scott; Snedeker, Jeff; Spybrook, Janet; Stoddard, Cody; Williams, Henry

1. Approval of 1-11-16 minutes: approved

2. Announcements: Razvan Andonie shared about his recruiting trip to China and the 3+2 programs for potential students.

3. Committee Reports:

- A. Graduate Dean: Kevin Archer: It is GA season and they will be distributed by end of this week to the college Deans and they will distribute them to the departments. He is trying to work out a deal with our waiver pool and the Graduate School cannot fund all the requests and so departments will need to take it up with their Deans. Priority contracting will be at the end of March but after that we can't guarantee waivers because of the availability and to keep in mind that there is a difference in cost between in-state and out-of-state waivers. He wants the departments to recruit the best students and they are most often out-of-state students. He is concerned that Graduate Studies is still an afterthought in our university, however the Interim Provost is an advocate. Kevin is discussing with the interim provost possibly more ledger monies to fund more assistantships. He is working on possibly setting up a formula for each college for tuition waiver authority based number of programs and number of students but it isn't a sure fix. There was a discussion about the 70/30 split of the tuition waiver pool and possibly changing that to 60/40. The residency issue was discussed and who interprets the applications.
- B. Associate Dean: Natalie Lupton: 1. Hooding ceremony (instead of hooding at the commencement ceremony) will be June 10 approximately 4-6 PM, this is the evening before commencement. Asking for an Ad-hoc committee to help plan and assist and a sign-up sheet is going around. Graduate Faculty are encouraged to attend and hood their students as well as spreading the word about the event. 2. (handout) The Graduate School has been lax in the past on deadlines and they will not be any more due to work loads. We are trying to streamline our deadlines. The handout will be distributed to council so that they have the info about the deadlines and can distribute it to their faculty members. The Graduate School is looking into putting a hold on student's Course of Study form if they haven't not submitted them to the office.
- C. Curriculum committee: Janet Spybrook: MA, Theatre added an exam to culminating experience options. MS Mental Health had minor changes and 2 Special Topics courses: EDF 598s were

approved. ITAM: Structures of Data and Analytics for IT Managers Specialization was approved after the changes that Computer Science brought up, 1 abstained.

- D. Academic Standards committee: The policy change that was distributed about MA to a MFA has been returned to the committee for further discussion.
- E. Procedures Committee: Henry Williams: 27 applications were reviewed and Dawn will be sending out the letters shortly.
- F. Executive Committee: Scott Robinson- no report
- G. Old Business – None
- H. New Business – Curriculum approval flow chart

Meeting adjourned at 4:30 PM