Change the Temporary Passwords

Notify Technology technical support staff use temporary default passwords when setting up your NotifyLink user account. For functionality and security, it is necessary for you to change these passwords before you begin using NotifyLink.

All the passwords can be changed from the NotifyLink Client Web.
Browse to the Web at: https://hosted#.notifylink.com/client/clientlogin.php
Where # is indicated, insert the server number you have been assigned to (without brackets <>) as shown on your email.
For login credentials, use your full email address in the username field and the temporary password, “password.” (no quotes)

The NotifyLink Client Web Login Password
This is the password that gives you access to the NotifyLink Client Web. You have logged in using your full email address and the temporary password: “password.” You will want to change the temporary password so that only you can access your account on the NotifyLink Client Web.

To change this temporary Client Web login “password”
1. From the NotifyLink Client Web, select Mailbox Properties > Accounts.
2. Under the Client Web Login Information, enter a unique password in the Reset Client Password field and confirm it. This can be any password you want to use.
3. Record the new password and use it to log in to the Client Web from now on.
Next update the Groupwise-Novell Mail/PIM account passwords on the same page.....

The Mail/PIM Account Password

These are the passwords associated with your Groupwise-Novell Mail/PIM user account on the collaboration suite server. The NotifyLink server must be updated with your Groupwise-Novell Mail/PIM account password in order for you to successfully synchronize email and PIM items.

Our email server supports both mail and PIM (calendar, contacts, tasks) processing, so the password will be the same for each of the settings below.

To update the NotifyLink server with your Groupwise-Novell Mail/PIM account passwords.

1. From the NotifyLink Client Web select Mailbox Properties > Accounts.
2. Enter your personal password in each of the following fields and confirm each entry:
   - Reset Mailbox Password
   - Reset Calendar Password
   - Reset Contact Password
   - Reset Task Password
3. Click Apply Changes.

Configuring what synchronizes to your device

Be sure to carefully look over everything on this web site – this is where you want to set up your device synchronization settings – this is where you choose your address book from Groupwise and the number of days an email message is available on the device.