

Check-out Reminders

... ONCE YOU ARRIVE TO YOUR HALL

1

NO HALL STAFF

Due to physical distancing guidelines, we will have limited staff available. There will be phone numbers posted for emergency or specific assistance.

2

POSTED CHECK-OUT MATERIALS

Taped to your room door will be a checklist listing your responsibilities and an **express checkout envelope** for your keys. You will leave the filled out **express checkout envelope** on your desk and lock the door behind you.

3

FOUR HOUR TIME LIMIT

You have a time limit of four hours to be in the building. Please adhere to this time limit.

4

PARKING

Parking instructions will be shared prior to move-out. Be aware of standard parking restrictions including: barricades, signage, or cones indicating a restriction for vehicles.

5

NO CARTS

No carts will be available to assist with your move out of the residence hall. Please plan accordingly.

6

AUTHORIZED SIGNAGE

There will be signs with move out instructions to encourage physical distancing. Please take this signage seriously and follow instructions based on move out flow.

7

DUMPSTERS AVAILABLE

Garbage dumpsters and recycling receptacles are located outside your hall for your disposables.

8

DON'T FORGET TO TAKE YOUR BIKE & MAIL

Be sure to check your mailbox for any mail you may have missed. If you have a bicycle, ensure you bring it home with you.