

**DESIGNATION OF PETTY CASH OR CHANGE FUND
ACCOUNT TRUSTEE**

Pursuant to 2.4.4.2.5 of the State of Washington Policies, Regulations and Procedures, and Central Washigton University Office of Financial Services Administrative Unit Change Number 25, dated May 1, 1996

Name: _____

is designated as trustee of the _____

Petty Cash or Change Fund. _____

Location: _____ Phone: _____

(Department/Building/Room)

Amount: _____

FMS Speedtype _____

Purpose of Petty Cash/Change Fund: _____

Vendor#:

(Trustee Signature)

(Date)

(Department Signature)

(Date)

(Controller Authorization)

(Date)