TO: Central Washington University Board of Trustees

FROM: The Services and Activities Fee Committee

DATE: April 10, 2013

RE: Executive Summary for Services and Activities Fee Base Funding Budget Allocations for the 2014-2017 Quadrennium

The Services and Activities Fee Committee has completed our allocation process for the upcoming quadrennial cycle. This process has taken considerable effort and consideration and involved numerous hours of presentations and deliberations. I would like to give special thanks to our committee members and presenters who devoted late nights and weekend hours to this process, as well as the camera crew that videotaped the meetings. In particular,

- Clint Wylie, Vice Chair and Student Voting Member
- Dustin Waddle-Ford, Parliamentarian and Student Voting Member
- Matthew Baird, Student Voting Member
- Kylea Wells Brown, Student Voting Member
- Lance Larsen, Student Voting Member
- Zachary Russell, Student Voting Member
- Jack Baker, Adviser
- John Bowen, Faculty Advisor
- Sharon Jonassen, Student Funds Manager
- Kay Kenison, S&A Secretary
- Scott Robinson, Faculty Advisor
- Todd Shiver, Faculty Advisor
- Connie Williams, Adviser and AVP of Finance and Business Auxiliaries
- Jennifer Arledge, ASCWU-BOD VP of Academic Affairs
- Matthew Clements, Student Video Crew Member
- Kristopher Lawler, Student Video Crew Member
- Kevin O’Donnell, Student Video Crew Member
- Jordan Perry, Student Video Crew Member

Through this process we heard presentations from each of the base funding requesters and asked thorough questions. We then conducted research and deliberated on how our limited funds could be split among our many requesters. Unfortunately, our requests totaled an amount that greatly exceeded our available budget, so we were unable to fund all requests at their full amount.

Our general philosophy was to give priority to programs which benefited all students of Central, as opposed to a select group of students. With a limited budget, we had a top priority of funding the stability of existing programs, but also chose to fund a few new requests. The majority of the new requests we decided to fund were programs that we had previously been funding through supplemental requests. We also prioritized programs which helped students through not only student employment, but also programming and assistance directly related to students. We placed an emphasis on providing services to our students at the CWU Centers, since they pay into our fund and cannot utilize the services on the CWU Ellensburg Campus. Our goal is to provide services which uplift students and empower them to succeed in their college aspirations. We also want to continue to create a dynamic campus community that encourages retention and school pride.
Another issue that came to the forefront this funding cycle is the immense amount of supplemental requests that are brought to our committee. To increase efficiency, and to better align how our committee functions with how our guidelines are set up, we have chosen to increase funding to specific areas in order to address this issue. Other committees, such as the Student Academic Senate are better equipped in their policies and structure to handle small requests for individual students or small groups of students. For these reasons, we decided to fund the Equity and Services Council, Club Senate, and Student Academic Senate at their full requested amounts. This allows students to have a strong voice in the way in which S&A fee is allocated. We also funded the Collegiate Sports, and new base fund requesters - Music Department and Undergraduate Research, at a higher amount than we otherwise would, so that they can better afford travel costs within their own budgets, rather than coming to our committee with numerous supplemental requests throughout the year.

Another unique situation that we had within this funding cycle was the administration’s combining of our four service centers into two service centers, creating the Center for Leadership and Community Engagement and the Center for Diversity and Social Justice. One of the main rationales for combining the centers was to increase efficiency and to lower costs, however, this was not reflected in the base funding requests we received. The Committee decided to give a lower amount of funding to each of these two new centers than the total of each of their former two budgets in order to encourage them to follow through on the cost saving measures we had hoped to see.

As per the Administrative Support Costs Base Funding Request, we completed our decisions regarding our base funding allocations at a time when many factors relating to the Administrative Support Costs were unknown. The committee agreed that it would be prudent to set aside in our budget enough money to cover the entire requested amount, should we have to cover it, but stated that it was on the stipulation that the amount would be lowered in accordance with findings from the State Auditor’s Office. It is our hope that by the time this budget reaches the Board of Trustees more will be known about this situation.

For the rest of the requests, we generally gave a 5% increase over their previous quadrennial funding, which accounts for increasing costs of operation but not for expansions in programming. Although nearly all of the requests asked for a significant increase in funding, we unfortunately could not afford to increase funds substantially for most requests. We also chose to fund a few new requests, primarily programs which we had previously funded through supplemental funding.

This concludes the executive summary. The committee regrets our inability to fund all of the requests at their full amount. This Base Funding Budget reflects a desire to provide the same level of services and programming to students, but an unfortunate inability to increase the amount of programming available. The budget was a result of hard work and much deliberation given and is our best representation of the interests of the S&A Committee and of all Central Students.

Respectfully submitted on behalf of the entire committee by

Isa Harrison Loeb
Chair, Services and Activities Fee Committee