Budget and Finance Committee  
Tuesday, February 19, 2013  
1:30 – 3:00 p.m.  
Barge 412  
MINUTES

EX–OFFICIO MEMBERS PRESENT: G. Clark, C. Williams, C. Wylie, K. Young, M. Cziske, M. Jackson, B. Mofford (representing Shelly Baird), M. Madlem


ABSENT: R. Byham, E. Day

GUESTS: Kirk Johnson, Lori Braunstein, Chris Huss

AGENDA

2. Informational Item – Brenda Mofford said they are busy working with departments loading their FY14 base budget allocations into BPS. They are due by Friday, February 22nd for the first run.

3. Informational Item – Connie Williams gave an overview of the Legislative Budget Update.

4. Action Item – Sharon Jonassen presented the S&A Supplemental Fee requests – Richard DeShields made the motion to approve the S&A Supplement Fee Requests as presented. Connie Williams seconded. Two abstained. Motion carried.  
   TOTAL REQUEST APPROVED: $68,259.24
   a. Supplemental Funds were approved to support travel expenses for 14 chemistry students to the 245th ACS National Meeting & Exposition in New Orleans, Louisiana, on April 7–11, 2013. This will benefit the participating students as well as the department with the knowledge gained by these students which will be brought back to CWU and incorporated in classes, labs and research labs. Total Supplemental Allocation – $11,240
   b. Supplemental Funds were approved to support travel expenses for 48 students to the Kennedy Center American College Theatre Festival to be held in Sacramento, California on February 18–22, 2013. The participating students will perform a unique theatre production of ICARUS: A Noh in English, as well as participate in the annual regional conference. The students will be contributing the cost of their food. This provides a recruiting opportunity as well as a benefit for students, staff, faculty and the community. Total Supplemental Allocation – $14,740
   c. Supplemental Funds were approved to purchase sweatshirts for Career Services for the planned video production. This will benefit all CWU students. Total Supplemental Allocation – $350
   d. Supplemental Funds were approved to support lodging, fuel and expenses for 18 cadets to visit actual military bases, Lewis–McCord, in Western Washington on February 9–10, 2013. The cadets will be job shadowing military professionals. ROTC buses will provide transportation. This will benefit the participating students as well as others planning careers in the Air Force. Total Supplemental Allocation – $2,620
   e. Supplemental Funds were approved to support travel and printing program expenses for 38 members of Central’s Chamber Choir for travel to S. Kitsap High School in Port Orchard, Washington, on January 25, 2013. The participating students will work with choir students from three high school choirs and will perform with these students as a featured group. The Choir members will utilize their teaching skills and this provides a recruiting opportunity. Total Supplemental Allocation – $680
   f. Supplemental Funds were approved to support travel for 25 Alpha Kappa Psi, professional business fraternity students, to travel to the Principled Business Leadership Institute in Reno, Nevada, on February 21–24, 2013. The students will be paying for their food and travel to the airport. It will benefit the individuals by focusing
on professional skill building and the information gained will be shared within the campus community. Total Supplemental Allocation – $2,800

g. Supplemental Funds were approved to support travel expenses for 3 students to travel to the National Intramural and Recreational Sports Association (NIRSA) National Conference in Las Vegas, Nevada, on March 4-8, 2013. These students will help the department plan programs with the tools and resources offered at the conference which will benefit all CWU students. Total Supplemental Allocation – $1,895

h. Supplemental Funds were approved for two events this year to give an estimated 50 graduate students the opportunity to meet and engage with their peers to discuss their research and become more involved at CWU. This will benefit the graduate students as well as all CWU students especially those wishing to go on to graduate school. Total Supplemental Allocation – $1,506

i. Supplemental Funds were approved to support travel and hotel expenses, and conference fees for 10 Orchesis Dance students to perform and attend the AAHPERD National Dance Gala in Charlotte, North Carolina on April 23–27, 2013. These dance company was chosen after submittal of a DVD and adjudicated by a national panel and invited to dance at the gala. The benefit will be for each attendee to receive national recognition as well as national recognition for Central. Total Supplemental Allocation – $8,140

j. Supplemental Funds were approved to support travel expenses and registration for 10 students and 1 advisor from the Observer to attend the ACP Midwinter National College Journalism Convention in San Francisco, California on February 28–March 3, 2013. The students attending will gain valuable knowledge on improvements to the Observer, which will benefit all Central students. Total Supplemental Allocation – $3,461

k. Supplemental Funds were approved to support travel expenses and entry fees for 5 bowlers and 1 alternate to the Sectionals tournaments in Las Vegas, Nevada, March 8–10, 2013 and Nationals tournaments in Lincoln, Nebraska, April 17–20, 2013. The team has been competing at their own expense at various tournaments throughout the Northwest to qualify for sectionals. The team will be representing CWU with pride as they compete to promote CWU and the CWU Bowling Club. Total Supplemental Allocation – $6,925

l. Supplemental Funds were approved to support travel and hotel expenses for 9 wrestlers and 2 coaches to the NCWA National Championships in Allen, Texas, March 13–16, 2013. The Club has been fund raising and the members will be paying $1,787 for their food, travel to SeaTac and bag fees. This request will provide these wrestlers the opportunity to compete nationally and represent all Central students. Total Supplemental Allocation – $7,140

m. Supplemental Funds were approved to support travel, registration and lodging for the CWU Horn Club/Ensemble (18 members) who have been invited to perform and will also participate in classes and competitions at the Northwest Horn Symposium, Bozeman, Montana, on April 19–21, 2013. The performers will pay for their meals. The CWU Horn Club represents all Central students. Total Supplemental Allocation – $3,640

n. Supplemental Funds were approved to support travel and hotel expenses for 4 CWU students and TRIO advisor Arthur Manjarez will be traveling to Washington D.C. for “The Day on the Hill” on March 9–13, 2013. These students will be paying for their means and will represent all TRIO students as well as CWU students. Total Supplemental Allocation – $3,122.24

5. Action Item – Policies/Procedures – John Swiney provided an update to procedure CWUR 3–90–100 Waiver of Tuition and Fee. Richard DeShields made the motion to approve the CWUR 3–90–100 Waiver of Tuition and Fee Procedure as amended. Connie Williams seconded. Motion carried.

6. Informational – George will invite Lori Braunstein, Kirk Johnson and Chris Huss to partake in discussion regarding the Responsibility Centered Management (RCM) Budget Concepts. He presented an overview of three scenarios of the RCM/activity based models. Michael Jackson, Melody Madlem, Kirk Johnson and Lori Braunstein are key contributors. They will prepare a white paper with pros/cons of each model and report back to BFC at the March 19th meeting.