
APPOINTED MEMBERS PRESENT: J. Klucking, R. Byham, P. Stanton, S. Jonassen, P. Cutright, J. Swiney, M. Bouillon, M. Badgley, A. Naranjo, E. Cheney (representing – M. Madlem)

ABSENT: C. Wylie, R. DeShields, V. Henry

GUESTS: Tamara Wolford, Lucy Rolfe, Bill Yarwood

AGENDA

1. Informational Item – Shelly Baird and John Swiney gave an enrollment and budget FY 2013 mid-year update.

2. Informational Item – Shelly Baird and Bill Yarwood gave an overview on the 2013-2015 Capital and Construction Budget request which included the 10 year plan. Shelly also gave a Legislative Budget Update.

3. Action Item – Sharon Jonassen presented the S&A Supplemental Fee requests – Shelly Baird made the motion to approve the S&A Supplement Fee Requests as presented. Patrick Stanton seconded. Motion carried. TOTAL REQUEST APPROVED: $35,284.95
   a. Supplemental Funds were approved to support CWU Central Access Television–Channel 14 to build a strong foundation in video production for the student to operate television station and production studio for a one-time purchase of equipment and software. This will benefit the participating students as well as the campus community. Total Supplemental Allocation – $24,999.00
   b. Supplemental Funds were approved to support digitization of CWU Student Newspapers from 1917 – 2000 into a searchable database for the benefit of all CWU students, staff, faculty and the community. Total Supplemental Allocation – $7,000.00
   c. Supplemental Funds were approved to support the CWU Music Department to bring a guest jazz quartet to work with music students during rehearsals and private lessons as well as perform the work of Timothy Broege’s “No Sun, No Shadow An Elegy for Charles Mingus” during the Martin Luther King celebration highlighting the civil rights work of the jazz musicians of the fifties and sixties. This will benefit all CWU students, staff, faculty and the community. Total Supplemental Allocation – $2,530.00
   d. Supplemental Funds were approved to support the purchase of a new dishwasher to replace a broken one for the Early Childhood Learning Center. ECLC provides meals 3 times a day to 45 children. Total Supplemental Allocation – $755.95

4. Action Item – Policies/Procedures – Connie Williams provided a summary of CWU policy revisions (listed below). Minor changes will be made (grammar and/or spelling) by Connie and sent to the Committee via email for review and voting.
   b. Procedure – CWUR 3–50–520 Connection Cards for Department Use
   d. Procedure – CWUR 3–50–205 Travel Authorization
   e. Procedure – CWUR 3–50–230 Hotel/Motel Reservations–Accommodations
   f. Policy – CWUP 2–10–090 Internal Administrative Fee
   g. Procedure – CWUR 3–50–215 Travel Expense Voucher

5. Informational – George will invite Lori Braunstein and either Kirk Johnson or Kathryn Martell to attend the February 19th BFC meeting to participate in the discussion regarding the Responsibility Centered Management (RCM) Budget Concepts.