

Space & Equipment Budget Subcommittee

Thursday, January 9, 2020

11:00 a.m. – 12:00 p.m.

Samuelson 118E

MINUTES

Ex-Officio Voting Member(s) Present: Anthony Diaz, Arturo Torres, Ediz Kaykayoglu, Ginny Tomlinson, Holly Pinkart, Mike Harrod (representative for Tim Englund), Rebecca Lubas, Robert Hickey, Scott Robinson (representative for Jill Hernandez), Shane Scott

Ex-Officio Non-Voting Member(s) Present: Doug Ryder (Academic Space Expert)

Absent:

Action Item- Approval of November 21, 2019 Minutes

D. Ryder motioned to approve the November 21, 2019 minutes, R. Hickey seconded. One abstained. Motion carried.

Discussion Item- Space Utilization

A classroom resource survey was discussed. Possibly form a small group to create a survey, to include E. Kaykayoglu, M. Harrod, A. Torres, A. Diaz. Also, 25live data can be pulled and provided to department chairs. Additionally, discuss how funding/prioritization for general scheduled vs. department/college owned space.

G. Tomlinson will define what is within the cost of a \$20,000 classroom. We will need to define what is a minimum classroom standard is, i.e. projector, computer, whiteboard, etc.

Harrod and Tomlinson will attend PBAC and ask what the definition is for the “space” charge the Subcommittee has been given. Also, to provide an update that the Subcommittee is moving forward with the space utilization survey.

Informational Item - Updates

General updates:

- ASL Space Conversation
 - If there are no more than three moves, it does not require a space form submission to the Campus Moves Committee.
 - Instructional space is not under the purview of the Campus Moves Committee.
- The President approved M. Marchand’s request regarding Samuelson 155A

Adjourned at 12 p.m.