

TO: President's Budget Advisory Committee

FROM: Space and Equipment Budget Subcommittee

DATE: October 14, 2019

RE: Recommendations from the Space and Equipment Budget Subcommittee

On <u>January 11, 2019</u>, the Space and Equipment Budget Subcommittee approved to recommend that Academic Space should be defined as: "Academic Space is assignable space within Academic and Student Life used for instruction, research, public service, academic support, and student services."

On <u>October 9, 2019</u> via electronic communication, the Space and Equipment Budget Subcommittee approved to recommend adding the Registrar as a voting-member to the subcommittee as it is vital to have the Registrar's input on academic scheduling and space considerations.