

**TO:** Budget Executive Committee  
**FROM:** Space and Equipment Budget Subcommittee  
**DATE:** March 20, 2018  
**RE:** Recommendations from the Space and Equipment Budget Subcommittee

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At the March 16, 2018 meeting, the Space and Equipment Budget Subcommittee recommended to approve Paul Ballard's, Dean of the College of Education and Professional Studies (CEPS), request for academic space. The application form submitted requests the use of space in Black Hall (Classroom 122 and associate storage space 114-2).

Please see the attached application form completed by Dean Paul Ballard.

**Space and Equipment Budget Subcommittee**

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Web: [www.cwu.edu/financial-affairs/space-and-equipment-budget-subcommittee](http://www.cwu.edu/financial-affairs/space-and-equipment-budget-subcommittee)

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