CWUR 3-90-100 Waiver of Tuition and Fees (FY14)

This university procedure is established for the purpose of directing the actions of university officials in awarding discretionary tuition and fee waivers pursuant to applicable state laws and CWUP 2-20-090.

I. General Guidelines

Funding for university discretionary waivers will be determined by the Vice President of Business and Financial Affairs or designee (VPBFA) in consultation with the President and guided by recommendations of the Tuition Waiver Council, the Associate Vice President for Enrollment Management (AVP) and the Director of Financial Aid. Waiver planning for the next academic year occurs during the preceding month of October after fall census data is available for assessment of outcomes. All references to the VPBFA shall include the ability to designate the responsibility to another position.

II. FY 2014 Waiver Authority (FY 2015 waiver authority shall be approved no later than November 30, 2013.)

A. Sections 910 and 915 Waiver Authority

1. Section 910 - CWU may waive up to $6,706,000 (+$939k of non-tuition sources) of total gross operating fee revenues under the specific statutory tuition and fee waiver programs set forth under RCW 28B.15.910(2).

2. Section 915 - CWU may waive up to $2,820,000 of total gross operation fee revenues under the specific statutory tuition and fee waiver programs set forth under RCW 28B.15.915.

B. Section 615 and Section 014 Waiver Authority Programs

1. Section 615 - Resident Graduate Assistant Waivers
   CWU may waive up to 2.0% of total gross operation fee revenues under the specific statutory tuition and fee waiver programs set forth under RCW 28B.15.615. Eligibility shall be authorized by the Dean of Graduate Studies and Research with responsibility for award processing and monitoring by the Director of Financial Aid.

2. Section 014 - Non-resident Graduate Assistant (Non-resident Tuition Differential) Waivers
   CWU may waive up to .5% of total gross operation fee revenues under the specific statutory tuition and fee waiver programs set forth under RCW 28B.15.014. Eligibility shall be authorized by the Dean of Graduate Studies and Research with procedures created and monitored by the Director of Financial Aid.

C. Section 740 Waiver Authority

1. Need-Based Tuition Waivers
   CWU may waive up to 3.5% of total gross operation fee revenues under the specific statutory tuition and fee waiver programs set forth under RCW 28B.15.740 for need-based waivers for residents of Washington State.

In the aggregate, but within available funding as determined by VPBFA, with guidance provided by the Tuition Waiver Council/AVP Enrollment Management, and monitoring and award processing by the Director of Financial Aid. Section 740(1) waivers for needy resident students should be based on the Student’s Free Federal Application for Financial Aid (FAFSA) documented need as expressed by the Expected Family Contribution (EFC), and/or Washington State Need Grant eligibility criteria. The funding for need-based tuition waivers will normally be equal to, or greater than, the aggregate of funding for "merit" awards made under Section 740(1), subject to the overall 10% limit under Section 910.
2. Mandatory and Other Student Waivers 1% of total gross operation fee revenues under the specific statutory tuition and fee waiver programs set forth under RCW 28B.15.740.

Amount may vary dependent on legislation and available funding as determined by VPBFA, with guidance provided by the Tuition Waiver Council/AVP Enrollment Management, and monitoring and award processing by the Director of Financial Aid.

3. Community-Based Awards

Awards may be granted for one or two academic years, and if not used, do not transfer to future years.

Continuing student awards require a minimum 2.75 cumulative GPA to automatically maintain quarterly merit eligibility. The Director of Financial Aid, with approval by the AVP Enrollment Management and/or program directors may waive the GPA and Satisfactory Academic Progress on a case by case basis.

Recognized community-based awards include, but are not limited to, the following:

Hispanic Academic Achievement Program (HAAP): Students are selected by a scholarship committee of the Yakima Hispanic Academic Achievement Program. The HAAP committee selects migrant students with a minimum 3.0 GPA from the Yakima School District. Awards are for two years at $2500/year.

Champions of Diversity: Students are selected by a committee comprised of representatives of participating public institutions of higher education (Skagit Valley College, CWU, EWU, TESC, UW, WSU, WWU). The committee selects graduates of Skagit, Island, and San Juan Counties who have contributed to diversity through leadership or community service. Awards are for two years at $2500/year.

SBCTC Merit Transfers: Students are selected by the State Board for Community and Technical Colleges (SBCTC). Awards are for one academic year at $1200.

Phi Theta Kappa, National Merit, and Other Honors Organizations: Students are selected by local or national honor societies and other organizations that recognize student achievement based on GPA, SAT, ACT, or other standardized college admissions tests. Awards are for one academic year at $1200.

Washington State Achievers Program: The Washington State Achievers Program, funded through the Bill & Melinda Gates Foundation and The Washington Education Foundation (WEF), provides scholarships for economically disadvantaged and underrepresented students at designated Achievers High Schools. Awards are dependent on criteria set by the Achievers Program.

Wenatchee Mariachi Music Festival: Students are selected by a committee of the Wenatchee High School Mariachi Music Festival. Awards are for two academic years at $2500/year.

Native American Tribes: Students are selected based on membership in federally recognized Native American tribes in accordance with academic or other criteria that are established by such tribes without regard to race, color, ethnicity, or gender. Awards may vary to match tribal grants but are typically for two academic years at $2500/year.

Competitive Knowledge/Science Bowls/Tournaments: Students selected by competitive academic talent, such as the Apple Bowl, High School Science Bowl, Robotics Tournaments, and others. Awards are $3000 first place winners, $2000 second place winners, and $1000 third place winners provided they enroll at CWU.

4. Institutional Error Waivers

Institutional error waivers will be authorized by the AVP Enrollment Management/AVP Financial and Business Auxiliaries.
5. Athletics Gender Equity Waivers 1% of total gross operation fee revenues under the specific statutory tuition and fee waiver programs set forth under RCW 28B.15.740.

Awarding by the Athletic Director will be in coordination with the Director of Financial Aid.

D. Section 915 Waiver Authority (West Waivers)

Within available funding as determined by VPBFA, with guidance provided by the Tuition Waiver Council/AVP Enrollment Management, with monitoring by the Director of Financial Aid. CWU may waive up to 100% of the operating fee portion of undergraduate or graduate student tuition for “any student” who meets the published criteria, or who qualifies due to personal circumstances or institutional need. Awards may be granted for new and continuing students. This requires a minimum 2.75 cumulative undergraduate GPA, or a 3.0 cumulative graduate GPA to automatically maintain quarterly merit eligibility. The Director of Financial Aid, with approval by the AVP Enrollment Management and/or program directors may waive GPA and Satisfactory Academic Progress criteria based on professional judgment.

1. Institutional Merit Awards

Presumptive eligibility for institutional merit awards will normally be based on Admission Index ranges (AI), or similar objective criteria, for freshman students applying for admission to a matriculated program, and are subject to application deadlines and available funding. Presumptive eligibility for merit awards will normally be based on cumulative GPA for transfer students applying for admission by the application deadline.

Awards may be made outside the presumptive AI or GPA ranges, and/or for late applying students, in the exercise of “professional judgment” for such purposes as diversifying the student body, strengthening specific academic or co-curricular programs, or achieving equity in recognition of extenuating individual circumstances. Extenuating individual circumstances may include factors that may reasonably be considered to have adversely affected a student’s AI/GPA, such as a personal or family illness, homelessness, English as a second language, or similar considerations. Evidence of academic challenge and persistence may also be considered—such as a student who might reasonably be expected to have achieved a higher AI/GPA had the student attended a more challenging high school or had the student taken a substantially less rigorous schedule of high school courses.

Professional judgment will be exercised in a manner similar to the professional judgment authorized under the Higher Education Act (HEA) for purposes of adjusting a student’s level of eligibility for Title IV funds. The reason for the adjustment must be documented in the student’s file and must relate to the special circumstances that differentiate that particular student from other students. Adjustments must be made on a case by case basis, not by establishing automatic categories of special circumstances and providing identical outcomes to all students in those circumstances. Such adjustments must be approved in writing by the VPBFA and may not be made to circumvent regulations or eligibility requirements applicable to other financial aid programs.

Institutional Merit Awards include:

a) Presidential Scholar Award
New freshmen, resident or domestic (US) nonresident, with Admission Index (AI) > 75. Up to $2,500 award for one academic year.

b) Trustees Scholar Award
New freshmen, resident or domestic nonresident, with AI > 55 and <74. Up to $2,000 award for one academic year.
c) Freshman Scholar Award
New freshmen, resident or domestic nonresident, with AI > 38 and <54.
Up to $1,200 award for one academic year.

d) Phi Theta Kappa/Transfer Scholar Award
New transfer students, resident or domestic nonresident, with GPA > 3.5.
Up to $1,200 award for one academic year.

e) Early Scholars Award
$600 award for one academic year, regardless of AI, for new freshmen, resident or domestic nonresident,
with CWU enrollment (Running Start/College in the High School) prior to high school graduation
(excluding summer start). Requires one or more credits attempted at CWU with cumulative CWU GPA
equal to or greater than 3.0.

2 College/Department Awards

The VPBFA, with guidance by the AVP Enrollment Management and recommendation of the Tuition
Waiver Council will annually set the amount of funds available to each academic dean and the Athletics
Department.

College/Department award programs include:

a) Deans Scholars Awards
All new and continuing students.
Academic year total for each Dean $85,000
Up to 100% of operating fee portion of tuition
Renewable for one additional academic year.
Requires program administrator authorization to maintain merit eligibility.

b) College of Arts and Humanities Music and Theatre Arts Performance Waiver
All new and continuing students.
Academic year total $50,000
Up to 100% of operating fee portion of tuition
Renewable for additional academic year(s).
Requires program administrator authorization to maintain merit eligibility.

c) Douglas Honors College Waiver
Awards are for eligible new ($1000) and continuing U.S. freshmen and transfers.
Requires minimum 3.0 quarterly cumulative GPA or program administrator authorization to maintain merit
eligibility.

d) Science Talent Expansion Program (STEP) Waiver
Eligible new and continuing domestic freshmen and transfers.
Up to $1,000 with selection and renewal criteria determined by program.
Requires minimum 3.0 quarterly cumulative GPA or program administrator authorization to maintain merit
eligibility.

e) Calculus Ready Tuition Waiver for eligible* STEM Majors (Science, Technology, Engineering, and
Math). * Eligible to enroll in Calculus I (MATH 172) or higher in the calculus sequence. New
freshmen and transfer students will receive $1000 their first year and $500 their second year at CWU.

Eligibility:
1. College credits earned through Advanced Placement, Cornerstone, etc., will not affect freshmen
status.

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2. Students must maintain a 2.0 GPA to remain eligible to receive this tuition waiver.
3. Students must remain enrolled in courses leading to a CWU STEM degree. Therefore, during their first year at Central Washington University, students must remain enrolled in Calculus I (MATH 172) or higher in the calculus sequence (MATH 173, 265, 272, 273, 376, or 377) as well as in, for example, the calculus-based introductory physics sequence (PHYS 181, 182, or 183) or higher (e.g. PHYS 317, 318, 331, 333, 363).

4. Calculus-ready is defined as eligible to enroll in Calculus I (MATH 172) or higher in the calculus sequence. This requires one of the following scores:
   - COMPASS Trigonometry Score: 46 or greater,
   - Math Placement Test with an Advanced Score: 19 or greater,
   - A passing score (3, 4, or 5) on either the Calculus AB or Calculus BC Advanced Placement exam, or
   - A passing score on the CLEP test (a score of 50 or at/above the 50th percentile)

f) Athletics Waivers
Any qualified NCAA II student athlete
Up to 100% of operating fee portion of tuition. Renewable. Requires Athletics Department approval to maintain merit eligibility.

3. Enrollment Management Waivers

Awards are authorized on the recommendation of the AVP Enrollment Management, with timely review by the Tuition Waiver Council, and monitoring by the Director of Financial Aid. Award amounts, timing, and conditions vary based on individual student circumstances.

4. CWU Employee Dependent and Retiree Waivers

CWU may waive a portion of state support course tuition for eligible employee dependents and faculty/staff retirees as set forth in CWU Policy 2-30-055 and CWU Procedure 3-70-035. For HR procedures see: http://www.cwu.edu/~hr/benefits/depwaiver.shtml

5. Non-Resident and International Student Waiver Programs

a) Non-Resident Undergraduate Waiver Program
Within available waiver funding approved by the VPBFA, with guidance by the AVP Enrollment Management and the recommendation of the Tuition Waiver Council, and monitoring by the Director of Financial Aid. The waiver program offers WUE equivalent waivers, renewable for continuing students who meet the GPA and Satisfactory Academic Progress of the CWU WUE program, with exceptions determined by the Director of Financial Aid.

b) Non-Resident Graduate Waiver Program
Within available waiver funding approved by the VPBFA, with guidance by the AVP Enrollment Management and the Dean of Graduate Studies and Research, following the recommendation of the Tuition Waiver Council. Awards may reduce the non-resident operating fee portion of tuition to a minimum of 125% of resident tuition. Eligibility is determined by the Dean of Graduate Studies and Research, with monitoring by the Director of Financial Aid.

c) International Student Waiver Program
Within available waiver funding approved by the VPBFA, with guidance by the AVP Enrollment Management and the AVP International Studies and Programs, following the recommendation of the Tuition Waiver Council. Awards may reduce the non-resident operating fee portion of tuition to a
minimum of $125% of resident tuition. Eligibility is determined by the AVP International Studies and Programs, with monitoring by the Director of Financial Aid.

d) CWU On-Line Waiver Program
Within available waiver funding approved by the VPBFA, with guidance by the AVP Enrollment Management and the Associate Provost, following the recommendation of the Tuition Waiver Council. CWU will waive operating fees up to the equivalent of 100% of the non-resident tuition differential for domestic non-resident undergraduate students enrolled in CWU on-line programs.

e) Veteran’s Service Waiver Program
CWU will waive operating fees up to the equivalent of 100% of the non-resident tuition differential for documented U.S. veterans and their dependents.

6. Campus-Based Awards

CWU will waive up to 100% of the non-resident tuition differential, or under the West Waiver, allow up to 100% of the operating fee portion of tuition for undergraduate students selected for participation in recognized/competitive campus-based programs and activities, including, but not limited to the following:

Talented students participating in competitive Campus Club Programs (such as Rodeo Club) and Club Sports (such as Rugby, Lacrosse, and Wake Boarding). Club Sports are authorized $20,000 in waivers of the non-resident tuition differential for recruitment of non-resident and international students.

Students participating in competitive CWU Sponsored Programs such as Girls/Boys State, Business Week, Science Quest Summer Camp, Robotics, and Knowledge Bowls such as Apple Cup, etc.

Students participating in and demonstrating academic success in dual credit high school/college enrollment programs, such as CWU Running Start, Cornerstone, and students enrolling at CWU through community college partnerships. Eligible new students receive $600.

Significant Campus Involvement determined by Student Success administrators. Students selected may receive housing waivers in addition to tuition waivers, with amounts approved by the Tuition Waiver Council.

[Responsibility: BFA; Authority: Cabinet/UPAC; Reviewed/Endorsed by: Tuition Waiver Council (01/24/13); VPBFA Business and Finance (01/28/13); Cabinet/UPAC; Review/Effective Date: 02/20/2013; Approved by: James L. Gaudino, President]