CWUP 5-80-010 Criteria for Academic Fee Charges

Academic Fees may be approved and implemented if they meet one of the following three criteria for charges.

(1) Criteria for State-Supported Courses - Fees may be charged sufficient to cover the costs of:

1. Cover costs related to the use of a facility that is required for a specific course or course experiences but is not a part of the university’s facilities.
2. Cover costs for materials to produce a product or project that becomes the property of the student.
3. Cover costs for materials required for a specific course or course activity that cannot be reused.
4. Cover costs for materials required for a specific course or course requirements that can be provided for students at a lower costs to students through volume purchasing.
5. Cover costs for transportation for students on field trips required for a specific course or specific course experience.
6. Cover costs for materials to a student who chooses to utilize additional resources above the standard resources provided to all students, to complete course requirements or who chooses to upgrade the materials used to complete the requirements.
7. Cover costs for promotion and delivery, (2) to contribute to the overhead of the unit, (3) to contribute to the contingency funds of the unit, (4) to build a fund to develop new programs, and (5) to meet appropriate costs to support the other programmatic goals of the unit and any other costs to the unit in providing services.
8. Test fees

(2) Criteria for Self-Support Courses - Fees may be charged sufficient to promote and deliver the course, to contribute to unit overhead, and to meet other programmatic goals of the self-support unit.

(23) Criteria for Delivery of Self-Support Programs - Program fees may be charged sufficient to cover the direct and indirect costs of the program, including the following:

(1) To cover the costs of promotion and delivery, (2) to contribute to the overhead of the unit, (3) to contribute to the contingency funds of the unit, (4) to build a fund to develop new programs, and (5) to meet appropriate costs to support the other programmatic goals of the unit and any other costs to the unit in providing services.

(4) Criteria for Service Fees, Self-Support Functions - Service fees may be charged sufficient to cover the direct and indirect costs to the unit providing the service.

(35) Criteria for Fees as Penalties - Penalty fees may be charged sufficient to discourage unwanted behaviors that do not comply with the university policy and defray the costs that result from such behaviors.

Tuition, Mandatory Fees, Housing and Dining Room and Board Rates – require Board of Trustee approval as outlined in procedure 2-10-030.

This policy is not intended to govern retail and resale products and services in Auxiliary, Student Activities, Health and Counseling and Internal Services.