

Budget Allocation Subcommittee
Thursday, February 15, 2018
3:00 p.m. – 4:30 p.m.
SURC 301
MINUTES

Members Present: Gail Mackin, Scott Fendley, Kevin Archer, Aaron Brown, Stuart Thompson, Jakob Shewey, Sharon Jonassen, Paul Ballard, George Drake, Tim Englund, Todd Shiver, Dennis Francois, Shane Scott, Kathryn Martell, Duane Dowd

Absent: Josh Hibbard, James Johnson, Alex Horning

Agenda

Approval of February 8th Minutes

February 8th minutes approved. Kevin Archer motioned to approve, Tim Englund seconded. Kathryn Martell and Duane Dowd abstained.

New Allocation Increase Requests

Committee reviewed their decision on how to include allocation requests that were submitted after the deadline, and provided update on that Public Affairs will be submitting a request.

Preliminary discussion of Budget Units that presented on February 6, 12 & 13

- 5-10 minutes per unit
- Review budget Reports
- Discussion of Allocation Increase Requests
 - Student Success
 - i. Continuation of previous meeting. 3rd priority – Increase Support for Disability Services. Clarification of where funding used to come from. Position shifted to HR, replacing previous .6 position with new full time position in Disability Services. Committee asked whether HR has salary savings, what will Disability Services do if this committee does not send recommendation forward.
 - ii. 4th priority – Shift advisors from 11 month cyclic appointment to 12 month full time position. Committee asked why they are 11 month appointments to begin with, and asked what the workload will be. Will impact 19 advisors and center advisors. Advisors will not have to take time off potentially during busy periods. Funding currently comes from S&A, who does not want to continue to fund in the future.
 - iii. 5th priority – Veteran’s Certifying Official – Currently done by Director of Veterans. Will allow Director of Veterans to focus more on helping veterans, and not focus on administrative duties. Position was recommended by outside review.

- iv. 6th priority – Exploratory 1st Year Advisor – Currently 3 temporary advisors, funded through salary savings.
 - University Advancement
 - i. Alumni Engagement Officers for COTS, CEPS and COB. Paul Ballard stated that he has not heard about these positions directly, and how these new positions would work with current development officers in colleges. CAH currently has a 2 year trail/pilot study for this position. Deans want to see how it works for CAH before allocating funds for these positions. Scott Fendley describes how this type of position has worked for Athletics. Tim Englund states that under the RCM model, COTS would be paying for more than COTS fair share. Dennis Francois states that group should consider the long term benefits that. University has not engaged with alumni effectively for a while, this will help to turn that trend around. Kathryn Martell raises concern that these allocations would be taking money away from education and placing it in overhead. Sharon Jonassen clarified for committee where the funds for these allocation requests is coming from in the RCM model.
 - Athletics
 - i. Head Athletic Trainer (request submitted on time) – Currently interim with 1 time funding. Previous year was funded by President’s office. If not funded, Dennis Francois stated that reserves would have to be used to fund position.
 - ii. Rental Fee (submitted late) – For Athletics to use new track and field facility. New facility owner will be Student/Rec. Explained that allocation increase request was late because the MOU is not final, and did not know that funding for fee would be needed. Committee asked if fee can be paid for by increased revenue brought in by expansion?
 - Inclusivity/Diversity
 - i. Support/Recruitment/Staff Development – General ideas to attract underrepresented faculty and staff. More like discretionary funds to attract underrepresented groups.
 - Human Resources
 - i. ELM System – Add on to PeopleSoft for online training and e-performance. To fund the licensing fees.
 - ii. Diversity Outreach Specialist – Tim Englund stated that it appears as though there is crossover with the request from Inclusivity/Diversity. Asked that if this is how the university wants to pursue diversity, shouldn’t the university be doing this together as a whole, instead of department by department?
 - Graduate Studies
 - i. Increase Graduate stipend & salary – Increase from \$8,100 to \$10,500. Brings the university up to the levels that other universities are dedicating to graduate assistants.
- Does any budget report/presentation need further review/questions of the budget owner? Items that committee has requested will be sent to budget owners who will have an opportunity to submit supplemental materials for the February 21 meeting.

Next Meeting – February 21, 2018

6 more Allocation Increase Requests to discuss

Rubric scores will be due to Tim and Scott by February 23

Final recommendations must be made to the BEC by March 1