

Budget Allocation Subcommittee

Friday, December 8, 2017

3:00 p.m. – 4:00 p.m.

Barge 412

MINUTES

Members Present: Todd Shiver, Paul Ballard, Kathryn Martell, James Johnson, George Drake, Joseph Han, Stuart Thompson, Scott Fendley, Jakob Shewey, Joel Klucking, Katherine Frank, Josh Hibbard, Gail Mackin

Absent: Tim Englund, Kevin Archer, Dennis Francois, Aaron Brown

AGENDA

Approval of November 29 Minutes-

November 29th minutes approved with amendment. (1. *The college deans raised concerns about the college's ability to increase support with respect to new allocations. They suggested a conservative approach.*) Paul Ballard motioned to approve with amendment, Scott Fendley seconded. Josh Hibbard and Jakob Shewey abstained.

Budget Summit Schedule-

Reviewed dates for upcoming Budget Summits.

Budget Summits Presentation Format-

Discussed changes to be made to Budget Summit PowerPoint template. Suggested verbiage for each slide was provided by volunteer group. New verbiage focuses on how each unit has implemented the new budget model and efficiency targets, and how it will affect the units moving forward.

Budget Summit report template-

Volunteer group presented suggestions for Budget Summit report template. Suggestions included asking the units how they would absorb another 2% efficiency target, and how would the unit utilize a 2% increase? Goal is to keep reports short to keep them engaged. Committee can request additional information.

Upcoming meetings (Next meeting – Monday, December 18 at 3:00 p.m. SURC 301)

- a. Develop guidelines to prioritize budgetary needs
- b. Develop rubric for review of new allocation requests
- c. Post Budget Summit actions

Questions-