

Budget Allocation Subcommittee

Thursday, January 18, 2018

3:00 p.m. – 4:30 p.m.

Barge 304

MINUTES

Members Present: Gail Mackin, Todd Shiver, Tim Englund, James Johnson, George Drake, Aaron Brown, Kevin Archer, Shane Scott, Stuart Thompson, Josh Hibbard, Scott Fendley, Jakob Shewey

Absent: Paul Ballard, Kathryn Martell, Dennis Francois, Alex Horning

Agenda

Approval of January 4th's Minutes

January 4th minutes approved. Scott Fendley motioned to approve, Aaron Brown seconded.

Update on Budget Summit & subcommittee timeline

Information and slides went out to all units. FY18 budget information was not included, will go out to units once it is run. Discussed adding a new ex-officio budget expert to the subcommittee to better explain the details of budget reports and clarify terminology. Tim Englund moved to approve adding a new ex-officio member, Scott Fendley seconded.

- a. Budget reports & new allocation requests due Friday, January 26th
- b. Review by committee Month of February
- c. Budget Summits February 5, 6, 12 & 13
- d. Recommendations to BEC formalized by end of February

Discussed the timeline for review. Start reviewing allocation requests from the first two budget summits and discuss at the next subcommittee meeting. Then review second group of allocations after the third and fourth day of budget summits. Members will not submit a score for any allocation request from a unit to which they report or are themselves a budget owner. Members will not discuss scores with each other before the next subcommittee meeting. After scoring allocations requests, Tim Englund will average out the scores for each request, then the group will begin ranking them on February 21. Group will finalize rankings and recommendations to BEC on February 28.

Outline process and timeline for review of Budget Reports and Budget Allocation Increase Requests

Upcoming meetings

- a. January 31 subcommittee meeting – Budget Summit data and budget model overview

Questions