Academic and Student Life
Course Fee Request

Department: English as a Second Language
Course #/Title: ____________________________________________
(If crosslisted both course numbers/titles must be included.)
Project/Grant ID #: 3244100

Type of Request:  
_x_ New  
____ Increase/Decrease Existing Fee  
____ Deletion  
____ Prefix/Curriculum change

Course Description:
ESL Students cannot be outside of scheduled courses longer than a two week gap. This creates the need to create intersession programs to bridge the gaps between regular scheduled CWU Classes, while they are still located at CWU.

An example of a bridge program is an extension of the summer quarter program, where we are pro-rating our summer quarter tuition to cover our costs.
This summer, CWU is getting 9 Brazilian students coming on the BSMP scholarship. They will start the summer quarter in the UESL Program, then they will continue in a credit program in the fall, winter, and spring quarters. Due to the gap of Summer and Fall, a Bridge program is needed at a pro-rated amount to meet the requirements of course gaps not exceeding two weeks.

Justification – to include reason for the fee or increase, impact on fee payers, impact on activity if the fee/increase is approve, impact if not approve:
To recover costs of providing a bridge program to ESL Students to bridge time outside of the normal scheduled academic class year

Criteria for Charges (refer to listing attached):

Methodology for Determining the Fee (Example: determined by dividing program costs by the number of fee payers? Flat rate set by a formula? Flat rate increased by an inflation factor?): Pro-rated based days of program.

Pro-rated based on UESL tuition.
Summer quarter tuition = $2395
$240 per week for 3 weeks = $720
Use of Revenue: To cover instructional cost of bridge program out of normal class schedule time.

Amount Requested (include information for multiple years, if applicable):

n/a

Anticipated Revenue for upcoming three years:

n/a

Estimated Additional Revenue from the Fee Increase (per year for next three years):

n/a

Alternatives Considered to an Increase:

n/a

Date of Last BOT Action (if known):

Requestor: Sherri Fujita (title) UESL Director

Dean: [Signature] 6/12/15 (Date)

Print Dean's Name: Ann B. Radwan