Budget and Finance Committee
Tuesday, May 13, 2014
3:00 – 5:00 p.m.
Barge 304
MINUTES

EX-OFFICIO MEMBERS PRESENT: G. Clark, E. Cheney, M. Bouillon, S. Baird, J. Wittman


ABSENT: C. Williams, J. DePaepe, K. Young

GUEST: Tamara Wolford, Tracy Pellett, Sarah Swager, Bill Yarwood, Dennis Francois, Adrian Naranjo, Bryan Elliott, Bob Ford, Kevin Archer, Stephanie Harris (representing J. DePaepe)

AGENDA
1. Action Item – Approval of April 15, 2014, Minutes. Jacob asked that on the second page of the minutes “note” be changed to “not”. Minutes approved as revised.

2. Informational Item – John Swiney and Adrian Naranjo presented information on Total Cost of Attendance.

3. Informational Item – John Swiney and Kevin Archer presented the Graduate Tuition Fellowship Waiver information that was approved via email vote March 7, 2014. Richard DeShields made a motion to approve the email vote for record keeping purposes. John Swiney seconded. Motion carried.

4. Action Item – Tracy Pellett and Tamara Wolford presented 49 course fee requests for Theatre Arts and one course fee request for Chemistry. Sharon Jonassen noted that Theatre Arts had requested supplemental fund allocation from the S&A committee as well. Tracy stated that he would look in to this, and rescinded the 49 Theatre Arts course fees. Sharon made the motion to approve the one Chemistry course fee of $45 per student per class for CHEM 106. Melanie Palm seconded. Motion carried.

5. Action Item – Sharon Jonassen presented the S&A Supplemental Fee requests – Richard DeShields made the motion to approve the S&A Supplement Fee Requests. Patricia Cutright seconded. Motion carried. Two requests were made; 1) Supplemental Funds were approved to support the Ada Lovelace Club – Women in Computer Science first annual Women in STEM “Meet ‘n’ Geek” networking social on May 13, 2014, in the SURC Ballroom for 30-70 attendees,
for $660. 2) Supplemental Funds were approved to support the purchase of a new Wellington Mascot suit and student payroll through the end of the fiscal year, for $6,087. The total supplemental request was approved for $6,747.


7. Action Item – Sarah Swager, introduced ASCWU-BOD President Bryan Elliott to present a revision to CWUP 5–80–020 Criteria for Fee Changes. After discussion of the additions and clarification of the intent of the policy, the motion was made by Jacob Wittman to approve the policy revision as amended to move the Wellness Center fee into section 5 appended to the Student Health and Counseling Fee. Patricia Cutright seconded. Motion carried.

8. Action Item – Sharon Jonassen presented information on the Math and Writing Tutoring Fee referendum that was voted on in the ASCWU general election May 8. Tamara Wolford commented that the Associate Provost did not know of this referendum. Richard DeShields recommended that the student government be made aware of this to promote following the proper procedure for creating voluntary fees. The motion to support the Math and Writing Tutoring Fee was made by Jacob Wittman and seconded by John Swiney. Motion carried.

9. Chair George Clark recognized Velma Henry (term ending June 30, 2014), Jacob Wittman (graduating June, 2014), Connie Williams (leaving the university) and Patricia Cutright (term ending June 30, 2014, but reappointed for three year term) for their service on the Budget and Finance Committee.

The next meeting will be held June 17, 2014, only as needed.

Meeting adjourned at 4:20 p.m.