Budget and Finance Committee
Tuesday, November 19, 2013
1:00 – 3:00 p.m.
Barge 412
MINUTES

EX–OFFICIO MEMBERS PRESENT: G. Clark, S. Baird, C. Williams, M. Cziske, E. Cheney, J. Wittman


ABSENT: M. Bouillon, K. Young, J. DePaepe

GUESTS: Sarah Swager, Tamara Wolford, Linda Schactler, Bill Yarwood, Patrick Stanton, Adrian Naranjo

AGENDA


3. Informational Item – John Swiney provided information on the CWU State Support Enrollment and Budget Projections as well as the 2013–2014 Merit Awards material that is used for recruitment purposes.

4. Informational Item – Richard DeShields and Patrick Stanton provided an update of the Housing and Dining cost, budget and recovery projections in full detail.

5. Informational Item – Ric Byham provided a Summer School Overview.

6. Informational Item – Shelly Baird provided definitions on what is a capital project versus a minor works project. She also provided information on the 2013–2015 Minor Works Projects with budgets, expenditures and encumbrances.

a. Supplemental Funds were approved to support registration, travel, and hotel expenses for 8 members to attend the PRSSA National Conference 2013 on October 25–29, 2013, in Philadelphia, Pennsylvania. Total Supplemental Allocation – $3,500

b. Supplemental Funds were approved to support registration, travel and hotel expenses for Family Studies students to attend the National Council on Family Relations Annual Conference on November 5–9, 2013, in San Antonio, Texas. Total Supplemental Allocation – $2,400

c. Supplemental Funds were approved to assist in the purchase of a Wellington Wildcat mascot suit with extra gear for $1,540.56. Total Supplemental Allocation – $1,540.56


The request was made to increase the daily rate and mileage rate for FY 14 effective January 1, 2014.

Current Rate:
- 12 Passenger Van – $32 daily rate, $0.46 mileage rate
- 8 Passenger Van – $28 daily rate, $0.36 mileage rate
- Sedans – $23 daily rate, $0.27 mileage rate

Approved Proposed Rate:
- 12 Passenger Van – $34 daily rate, $0.51 mileage rate
- 8 Passenger Van – $30 daily rate, $0.40 mileage rate
- Sedans – $24 daily rate, $0.29 mileage rate

9. Informational Items – Shelly Baird and Tamara Wolford distributed the Fee Request Timeline.

Meeting adjourned at 3:00 p.m.