

**CENTRAL WASHINGTON UNIVERSITY**  
**FACULTY SENATE**

**REGULAR MEETING**  
**Wednesday, November 1, 2006, 3:10 p.m.**  
**BARGE 412**  
**MINUTES**

**ROLL CALL:**

**Senators: All senators or their alternates were present except:** Lt. Col. John Bryant, Jonathan Fassett and Mark Soelling.

**Visitors:** Linda Beath, Rodney Bransdorfer and Rose Spodobalski Brower.

**CHANGES TO AND APPROVAL OF AGENDA** – Approved with the change of moving the President's & Provost's reports to the beginning of Reports/Actions Items.

**MOTION NO. 06-06(Approved): APPROVAL OF MINUTES** of October 4, 2006

**COMMUNICATIONS** - None

**FACULTY ISSUES:** Senator Erdman has been trying to get a list of the adjuncts new to campus this year. She requested help in trying to obtain this information. Provost Soltz indicated he would work with her on getting this information. Senator Ogden requested that the issue of not allowing block courses in the morning hours be reviewed. This is causing problems for major courses within Communications and Theatre, where dedicated studios are not being utilized in the morning hours and everything is forced into the afternoon and causing a backlog for these rooms. Chair Dippmann indicated this would be sent to Academic Affairs Committee for their review.

**OLD BUSINESS** - None

**REPORTS/ACTION ITEMS**

**PRESIDENT:** President reported that this is Homecoming week. Activities started last Sunday. Encourage people to attend Brandi Carlisle tonight and Kathy Griffin this weekend as well as the other activities. Robert F. Kennedy Jr. will be tomorrow night in McConnell Auditorium. The grand opening of the Student Union/Rec Center will be Saturday. The Performing Arts and Presidential Speakers Series continue. There are a lot of wonderful events scheduled as well as some performances by our Music and Theatre departments. President attended a legislative dinner in Sunnyside. These conversations help lay the ground work for conversations during the legislative session. Recently there have been a series of memos that come out from the Governor's staff and legislative staff where they are starting to position things as the Governor's budget is being prepared. Later this week there will be a conference call, keying off Washington Learns and how they might take the global challenge, state comparisons and adopt a funding model based on those comparisons. Taking a look at how Central would fare if something was developed along this line. Performance contracts might not be a bad way to be thinking. Mainly because the performance contract sets up expectations of the legislature at the same time defines what we might be expected to do. Keep talking about how enrollment will grow. The other side of the contract is they must pay for the enrollment growth and provide appropriate instructional funding per student. The State of the University address talked about some items whose evolution is continuing. Will be a summit on November 13<sup>th</sup> where the final draft of Washington Learns will be released. There was a report in the paper today regarding the

Prosperity Partnership. It talked a lot about baccalaureate degree production. It also ties to high demand majors. The definition of high demand is not the same here as it is as in other places. Last week attended a meeting of the American Council on Education Women's Commission. Received a report on what is happening next with the Spellings commission. The President expressed concern that commission proposed a unit records systems where data would be collected centrally on the federal level. Spelling Commission is now recommending a voluntary initiative at the state level which would be a better solution. Accountability will continue to an issue at the congressional level. They are attempting to reauthorize the higher education act. The Spellings Commission report and financial aid issues will be brought up. With Washington Learns on the table, the state legislator will probably pay more attention to that than a federal document. The American Indian Advisory Council met a couple of weeks ago. They are very interested in facilitating enrollment of the members of the tribe's part of the Memorandum of Understanding as well as others. The group talked about some of the barriers that are created at the high school and college level as well as the Gear-Up grant. Not all families have access to computers and telephones which creates a barrier. The group was interested in the progress of the American Indian minor. This week the external Diversity Council will be meeting on campus. Libby Street will be putting out a memo in the next couple of weeks regarding the Resource Directory.

**Provost:** The accountability report is due today and is being finalized. This is the first report under the new accountability standards that were developed last year. A more reasonable set of accountability standards were developed, such as the six year graduation rate, an estimate of three year graduation for transfer students and graduation efficiency. Will make this report available to the Executive Committee and may talk about it at the next Senate meeting. Alumni Excellence in Teaching Awards will be presented this Friday at noon in Sue Lombard. December 4<sup>th</sup> is Fall Faculty development day. Possible topic would be to talk about the One Book, One Campus book. Will be reconvening the One Book, One Campus committee for to review and select the book for next year. The President's theme for next year is lessons from history and may try and tie to that theme. Dr. Linda Beath will be retiring at the end of August. A search committee has been selected and they have developed a position description and will be advertised soon. Hope to have the selection made by the end of winter quarter. The Provost indicated they would like to have a person appointed in June or July that would allow for some overlap with Linda before she leaves. Encourage internal candidates to apply. Had the grand opening of the Wenatchee Center about two weeks ago. Provost requested that the 2008-09 quarterly calendar motion be withdrawn due to some problems with the start dates for fall quarter.

## **SENATE COMMITTEES:**

### **Executive Committee:**

**Motion No. 06-07(Motion withdrawn):** "Approval of the 2008–2009 Quarterly Calendar attached as shown in Exhibit A.

**Motion No. 06-08(Approved with 1 nay and 5 abstentions):** "Endorsement of the new Academic Code as shown in Exhibit B.

Discussion: Chair Dippmann explained that the Academic Code is not a senate document at this time. The Board of Trustees created an Ad Hoc committee that reports directly to the president and to the BOT. Faculty forums were held as well as opportunity to comments and concerns through the web page and e-mail. The document that is before the Senate is for endorsement and not approval. This is an unalterable document at this time and will not entertain motions for alternations at this time. Once the BOT approves this document there is an amendment process that can be used. Dr. Beath explained the Faculty Administration Joint Work Group (FAJWG) process that was used in preparing this document. Senator

Donahue asked about a definition of faculty. Dr. Beath explained that there is not a definition of faculty in the Academic Code because it is included in the Collective Bargaining Agreement (CBA). Senator Piacsek asked about the change to who may vote on department chairs in Section II – Department chairs from the previous Faculty Code. This puts a burden on tenure and tenure track faculty in small departments. Senator Chase conceded time to Jan Bowers. Dr. Bowers indicated concern about chair term limits of 12 years. Senator Erdman indicated contract faculty feel they are being disenfranchised. Some of these faculty members have been voting in their departments for many years and have considerable expertise and will now be excluded from these votes. Dr. Beath indicated that the FAJWG heard all of the concerns expressed through the faculty forums and web page comments prior to this version came out and was decided to keep this section the same. Senator Snedeker asked about how the Faculty Legislative Representative reassigned time will be decided. Dr. Beath indicated that this will be worked out with the President and could be put in the bylaws. Chair Dippmann will draft a letter to be presented to the BOT prior to their December 6<sup>th</sup> meeting.

**Academic Affairs Committee:** Senator Dittmer reported that the committee has elected co-chairs Heidi Szpek and Kim Bartel. The committee meets on Thursdays from 3:30 – 4:30 p.m. The committee is currently working on charges dealing with Blackboard, double dipping and missed class policy. The committee met with the Curriculum Committee to discuss the double dipping charge. They anticipate having motions at the next Senate meeting.

**Budget Committee:** The committee will be meeting next week.

**Code Committee:** No report.

**Curriculum Committee:**

**Motion No. 06-09(Approved with 1 abstention):** “Recommendation to accept new minor and certificate program – Information Technology and Administrative Management as outlined in Exhibit C.”

Rodney Bransdorfer reported that the Curriculum Committee met with the Academic Affairs Committee to discuss the double dipping issue. The Curriculum Committee is continuing the process of reviewing catalog narratives. The deadline for departments to submit this to the committee is December 1<sup>st</sup>. Updated catalog narratives take a long time to read and approve. Encourage faculty and departments to get curriculum forms in as soon as possible. Encourage fall quarter rather than winter quarter. The committee gets hundreds of proposals to be reviewed in one two hour meeting.

**Development and Appropriations:** No report

**General Education:** The General Education committee is working on timelines for information to be submitted by departments. They are continuing to work on redeveloping the blurbs for general education categories and developing outcomes for each area. The committee will be providing this information to the departments for their review to see if the outcomes and descriptions are adequate. The committee is helping coordinate the program review. There have been some glitches on who is going to run the program review and currently working with Dr. Beath’s office on this.

**Personnel Committee:** No report

**Public Affairs Comm/Council of Faculty Reps/Faculty Legislative Representative:** No report.

**CHAIR:** Chair Dippmann thanked the Senators for the focused professional discussion on the Academic Code. There were some very good points and issues brought up. Chair Dippmann thanked the faculty members who served on the FAJWG – Lynn Richmond, Minerva Caples, Matthew Manweller, Greg Cant and Toni Čuljak – for their participation in putting this document together. The Executive Committee is soliciting information from the current Faculty Senate committees on what they would look like under the proposed Academic Code.

**CHAIR-ELECT:** Chair-Elect Madlem reported she attended the Council of Faculty Representatives (CFR) meeting with Jim Huckbay in Spokane. There is concern about the Washington Learns recommendations and the lack of dollars tied to that document. The Prosperity Committee is made up of businesses from the west side and mostly concerned with high demand programs. These two groups seem to have the legislature's attention. The CFR is developing a web page to try and keep faculty informed of what they are doing and legislative contacts. The next meeting is at Evergreen next week.

**STUDENT REPORT:** Senator Underwood reported that the homecoming week is coming to a close for the year with the final events taking place Friday and Saturday. The student union building grand opening banquet is Saturday night. On November 13<sup>th</sup> there will be a coffee and culture social, in the SUB, in conjunction with International Education week. The ASCWU is working on some forums at the west side campuses, specifically Lynnwood and Des Moines.

**NEW BUSINESS** - None

Meeting was adjourned at 4:35 p.m.

# Exhibit A

## PROPOSED QUARTERLY CALENDAR 2008-2009

Draft 10/09/06

### FALL QUARTER

Open Registration  
16  
Classes begin  
Change of Class Schedule  
23  
Deadline to apply for baccalaureate degree for Winter  
Advising Week  
Uncontested Withdrawal Deadline

Early registration for Winter  
Veterans Day Holiday  
Thanksgiving Recess  
28  
Faculty Development/Study Day  
Final Exam Week  
Days of Instruction

Wednesday

### 2007-2008

September 17-18  
  
September 19  
September 19-25  
  
September 28  
Oct. 29-Nov. 2  
November 2  
  
November 5-19  
November 12 (observ.)  
\*November 21-23  
  
December 3  
December 4-7  
(54)  
\*All day Wednesday

### 2008-2009

September 15-  
  
September 17  
September 17-  
  
September 26  
October 27-31  
October 31  
  
November 3-17  
November 11  
\*November 26-  
  
December 1  
December 2-5  
(54)  
\*All day

### WINTER QUARTER

Registration  
Classes begin  
Change of Class Schedule  
Deadline to apply for baccalaureate degree for Spring  
Martin Luther King Jr. Holiday  
Advising Week  
Uncontested Withdrawal Deadline  
Presidents Day Holiday  
Early registration for Spring  
Faculty Development/Study Day  
Final Exam Week  
Days of Instruction

### 2007-2008

January 2  
January 3  
January 3-9  
January 11  
January 21  
February 11-15  
February 15  
February 18  
February 20-29  
March 10  
March 11-14  
(50)

### 2008-2009

January 5  
January 6  
January 6-12  
January 16  
January 19  
February 9-13  
February 20  
February 16  
February 18-27  
March 16  
March 17-20  
(52)

### SPRING QUARTER

Open Registration  
Classes begin  
Change of Class Schedule  
6  
Deadline to apply for baccalaureate degree for Summer  
Advising Week  
Early registration for Summer  
22  
Uncontested Withdrawal Deadline  
Early registration for Fall  
Memorial Day Holiday  
Faculty Development/Study Day  
Final Exam Week  
Commencement  
Days of Instruction

### 2007-2008

March 24  
March 25  
March 25-31  
  
April 4  
May 5-9  
May 5-June 16  
  
May 9  
May 12-23  
May 26  
June 2  
June 3-6  
June 7  
(53)

### 2008-2009

March 30  
March 31  
March 31-April  
  
April 10  
May 11-15  
May 11-June  
  
May 15  
May 18-29  
May 25  
June 8  
June 9-12  
June 13  
(53)

NOTE: Days of instruction (includes finals week)

**SUMMER SESSION\***

	<b>2007–2008</b>	<b>2008-2009</b>
Open Registration (Both Sessions)	June 16	June 22
Classes Begin (Full, Six Week)	June 16	June 22
Change of Schedule (Full, Six Week)	June 16–18	June 22–24
Deadline to apply for baccalaureate degree for Fall	June 27	July 6
Independence Day Holiday (observed)	July 4	July 3
Six-Week Session Closes	July 25	July 31
Full Terms Closes	August 15	August 21

NOTE: The dates for summer 2008 are different from the dates originally approved for this term based on the proposed changes to the summer sessions and are subject to the approval of these changes. The summer 2009 dates are also based on the proposed changes to the summer sessions.

## **Exhibit B**

Academic Code – See attached

# Exhibit C

## NEW MINOR/CERTIFICATE PROGRAM

### Department - Information Technology and Administrative Management

#### Minor and Certificate in Information Technology

Existing Preface: The information technology and administrative management minors and certificates provide the specified minor or certificate courses. Such recognition will benefit students in gaining professional employment or advancing in their current professional positions.

Students fulfilling the requirements for an ITAM program degree specialization cannot earn a minor with the ITAM department. However, students may earn departmental certificates in an area other than their area of specialization.

Students fulfilling the requirements for a degree program outside the ITAM department can earn a minor in the ITAM department.

Application forms for minors and certificates can be obtained in the department office or on the ITAM Web site at [www.cwu.edu/~itam](http://www.cwu.edu/~itam).

A minimum GPA in the minor and certificate courses must be achieved with a minimum grade of "C-" in each course.

<b>Required Courses:</b>	<b>Credits</b>
IT 248 Web Fundamentals	2
IT 260 Integrated IT Applications	5
IT 301 IT Security, Privacy and Ethics	3
IT 362 Wireless Communications	4
IT/ADMG 374 Project Management	5
IT 422 Web Site Construction	4
IT 452 Computer Networks	4
IT 468 Projects in Database	4
Department Approved Electives	4
Total	35