

Bylaws & Faculty Code Committee Minutes– May 18, 2018

Present: Amy Claridge, Lila Harper, Mary Radeke

Absent: Stephen Robison (excused); Bret Smith (excused)

Guests: None

Meeting was called to order at 4:01 p.m. Agenda was amended to include discussion of the changes to the Reorganization Policy; agenda was approved as amended. Minutes of May 4, 2018 were approved as amended.

New Business

a. EC updates

Next year's committee chair needs to be decided in advance due to reaffirmation of accreditation and will take place at the June 1 meeting. Stephen and Bret should be present for that discussion; Jason should be present as well. Lila will ask Cody to invite Jason to the June 1 meeting.

During a recent meeting with the president, Amy and Cody addressed the concerns brought up on the Senate floor regarding the reorganization code language. The president's only concern after reading the new language is that there is no time limit. The new language essentially allows for a pocket view and makes it possible for Senate to sit on a proposal. The president thought the BOT would share that view. EC made some quick edits to the reorganization code language but it needs more work.

Lila suggested adding "unless there is a strong rationale for delaying" at the end of the last sentence of the reorganization code language; motion approved. Additional review will be done via email. The amended language will need to be voted first at the May 31 Faculty Senate meeting, and then the rest of the document can be voted. Amy will check with Janet to confirm the voting process.

Old Business

a. Grad Council Members on Curriculum Committee

Teri Walker was happy to meet to discuss having some member of Grad Council sit on Curriculum Committee. Via additional email communication, Lila found out that Karen Roemer hadn't talked to the rest of the Grad Council yet, so they were not aware it was being considered. Amy found out yesterday that Grad Council made some changes to their policies and took care of their original concerns regarding curriculum.

b. Distinguished Faculty Award Code Changes

Amy made a few changes based on feedback received from Faculty Senators. Bob Hickey wanted to add back in "exclusive of summers" to section V.A.1., while still removing

“18 academic quarters.” All other changes were made and approved at the May 4 BFCC meeting. Amy also emailed Cynthia Mitchell to get her feedback on initial changes made to the sections about confidentiality of the selection committee, but never received a reply from her.

Adding the “exclusive of summers” language back in to the policy would be limiting to some faculty. If they had worked 18 quarters during the academic year but only a little during the summer then they would be at half-time. Mary suggested having inclusion of summer session be optional in some way, or say something like “22.5 workload units over an academic year.”

“Full-time faculty who have been at CWU a minimum of six years and have accumulated a minimum of 135 WL units” will be added to Section V.A.1. Amy will also change the numbering in Section III. Motion seconded and approved.

c. Preliminary language for BOT Award

There are concerns surrounding the process of choosing the selection committee. Currently, the plan is to give this award every other year, so there is a question of how to get the selection committee together. Will it be the same committee working on the other awards? Amy indicated it should be the same committee to start with, at least until there’s a pool of people established to pick from.

Regarding the preliminary language for the BOT award, one suggestion is to make a new Section III.B. Mary put together some initial draft language based on award language from other schools; this draft language could serve as a starting point. The awards from other schools stressed all three areas: teaching, research, and scholarship. Many schools also included lifetime achievement awards and/or emeritus awards.

For the nomination process for the BOT award, the code language should indicate that all awards follow the nomination process for the Distinguished Faculty awards. Timeline, due dates, etc., would be the same and do not need to be changed, but there may be supplemental things unique to the BOT award.

A new section needs to be created to address the notification process; applicable draft language from Appendix III.B.8 & 9 was moved to a new section titled “Notification Process.” The award selection process will need to be edited to distinguish between the two different awards (the BOT award and the Distinguished Faculty Award). The selection committee will need to write a summary and address about why the recipient is being given the award; this should be mentioned in the code language.

Amy will draft the new language into the code for review at the next BFCC meeting. Lila suggested sending the updated code language to BFCC members for initial review via email. If the committee is able to approve the language at the June 1 meeting, it would give the EC the opportunity to look at it and work on it over the summer. It would then be ready to present to Faculty Senate at the first or second meeting of fall quarter.

Meeting adjourned at 5:15 p.m.

Next Meeting: June 1, 2018 – Barge 410