

*Bylaws & Faculty Code Committee*  
*Minutes – May 4, 2018*

Present: Amy Claridge, Lila Harper, Mary Radke, Stephen Robison, Bret Smith

Absent: None

Guests: None

Meeting was called to order at 4:03 p.m. Agenda was amended to add “Discussion Distinguished Faculty Award Feedback from Senate” under “Old Business” and to add “Grad Council Email” as item C under “New Business.” Agenda was approved as amended. Minutes of April 20, 2018 were approved as amended.

*New Business*

a. EC updates

EC is planning to work on the Faculty Code over the summer. They will be taking over where we’ve left off, and looking for weak places. Then they will bring the Code back to BFCC to work on again next year.

b. Language for BOT award/Trustee award

Mary will work on writing some initial language; Bret will work on it too. Stephen and Lila will do some research by looking at peer institutions to see if they have trustee awards and what those awards might include. The selection committee for this award might be something to consider. It could be an issue if the award is given every two years.

c. Grad Council Email

Lila received an email from Karen Roemer addressing some questions about Grad Council and the graduate curriculum process. Right now graduate curriculum goes through two steps: Grad Council, and the Graduate Curriculum Committee. Karen Roemer is part of Grad Council. They are suggesting getting rid of the two-step process, and as an alternative, having representatives from Grad Council sit on the Faculty Senate Curriculum Committee.

Karen’s email mentions having two graduate faculty on Curriculum Committee. Language in the Faculty Code is open to other groups, but it sounds like they are interested in actually joining as voting members. Amy indicated it would be easy to add them as voting members for fall. Curriculum Committee would like to have members from Grad Council, but we need to talk with Teri Walker to be sure. Potential impacts on policy would be the bigger issue with this because eventually it may get into AAC policy, and possibly implicate other committees as well.

Amy will talk with Karen to find out more about potential long-term implications. Lila will reply to the initial email to indicate that adding two graduate faculty shouldn’t be a problem. It can be done formally or informally but to do it formally will require a change to the bylaws. In

the meantime, more information is needed. Amy suggested inviting Karen and Teri to the May 18 BFCC meeting to discuss some of these concerns.

*Old Business*

a. Discussion: Distinguished Faculty Award Feedback from Senate

At the May 2 Faculty Senate, a request was made to remove the private language about the selection committee. There was also a request to remove the “full-time” distinction for applicants.

Bret indicated the old section VI.A is more detailed, but it had been removed as part of previous changes. We might need to consider bringing back some of that language.

Changes to Code language:

- In Section VI.A, strike “full-time” and replace it with “(at least one-half FTE on an annualized basis)”

- In Section V.B.2, strike “full-time”

- In Section III.C.1, strike "for the purpose of obtaining new data"

- In Appendix B, Section IV.A.2, strike "committee membership shall be confidential"

All changes to Code language were moved, seconded, and approved.

Meeting adjourned at 5:20.

Next Meeting:

May 18, 2018

Grupe Center