

Evaluation & Assessment Committee

1:00 – 3:00 p.m. **Zoom**

May 21, 2021

MINUTES

Present: Maurice Blackson, Warren Plugge, Francesco Somaini, Sara Toto, Terry Wilson (chair), Stephen Robison (FSEC liaison)

Excused: Jia Jin Xu (student representative at large)

1. Call to order & approval of agenda
 - a. **Meeting called to order and agenda approved at 13:11.**
2. Approval of May 7, 2021 minutes (5 min)
 - a. **Minutes approved.**
3. Review committee annual report
 - a. **Report reviewed and completed after discussion about and addition of charges to the EAC in order to explore additional techniques for peer evaluations of teaching, develop a checklist for teaching effectiveness and excellence recognizing different teaching modalities, and propose definitions of effective teaching and excellent teaching.**
 - b. **Terry Wilson will send the report back to Janet.**
4. Peer Review for online and hybrid
 - a. <http://cet.usc.edu/resources/instructor-course-evaluation>
 - b. CWU Multimodal Resources - <https://www.cwu.edu/multimodal-learning/instructional-design>
 1. **Discussion on the forms of the University of Southern California and on the fact that the flipped-classroom model of teaching seems to be more easy to implement in an online synchronous than asynchronous environment. Questions on how to best perform teaching observations of synchronous meetings: How does one observe videoconference breakout rooms? Does the observer follow the instructor into the different rooms as they move from one to the next? Does the observer evaluate one breakout room only?**
5. COVID-19 impact on faculty parents – promotion and tenure
 - a. Letter from EOC Committee
6. EC Updates (5 min)
7. Adjourn

Upcoming items:

Next meeting:

June 2, 2021

1:00 p.m., Zoom