

Evaluation & Assessment Committee

1:00 – 3:00 p.m. **Zoom**

February March 12, 2021

MINUTES

Present:, Maurice Blackson, Warren Plugge, Stephen Robison (FSEC liaison), Francesco Somaini, Terry Wilson (chair), Jia Jin Xu (student representative at large)

Excused: Lidia Anderson (SEOI administrator)

1. Call to order & approval of agenda
 - a. **Meeting called to order at 1:09 p.m.**
 - b. **Agenda approved.**
2. Approval of February 26, 2021 minutes (5 min)
 - a. **Minutes approved.**
- ~~3. IS issues~~
 - ~~a. IS capability of identifying individual student SEOIs for removal after SEOI administration~~
 - ~~b. Administrative access to faculty SEOIs~~

This item is skipped because Lidia is not present. Terry informs the committee that Lidia has found a way to remove a student’s SEOI from the data after the SEOI have been administered but it is not clear how difficult it is.
4. EC feedback on Administrator surveys
 - a. **Stephen relays that the Faculty Senate Executive Committee asks that we add a question to the Deans’ (including the Library’s) evaluation questionnaires about promoting an inclusive environment through collaboration and mutual respect.**
 - b. **The EAC agrees to amend the questionnaires as requested.**
5. Covid policy draft language – where to put draft language
 - a. **Language about “acts of God” is included in the first paragraph of the policy addition that EAC has been crafting for the use of SEOI in times of extreme emergency that have long-term consequences on teaching modalities.**
 - b. **A second paragraph is added to the proposal to suggest best use of SEOI throughout the faculty review process in general.**
 - c. **Terry will ask Janet Shields where these additions should be placed in policy.**
6. Increasing student response rates to SEOIs

- a. **Brief conversation on whether the recommendations included in the latest EAC report to the Faculty Senate have exhausted this charge. Stephen will ask the FS EC if the EAC needs to add more substantial recommendations about SEOI.**

~~7. Peer Review for online and hybrid~~

- ~~a. <http://cet.usc.edu/resources/instructor-course-evaluation>~~

This item is skipped.

8. COVID-19 impact on faculty parents – promotion and tenure

- a. **Conversation on the fact that the forced remote instruction and home schooling have also made it really hard for faculty parents to do research and service. It is more than just fatigue. There are objective obstacles such as inability to travel to do ethnographic research, carry out experiments involving human participants, doing certain kinds of interviews, etc.; in addition, because of reduced or no longer existing funding in certain areas, carrying out scholarship in alternative ways is not practicable; finally, while many conferences have been rescheduled online, many others have been canceled, which has reduced the number of venues available to scholars in a hypercompetitive “market.”**
- b. **The EAC is considering whether to request that the MOU on the one-year extension of the tenure and post-tenure review clocks be further extended by one more year for a total of two.**
- c. **The EAC also notes that the current MOU is not completely clear in terms of the scholarship and service expectations in light of the one-year extension. Do the same requirements apply to a longer review period or is there an expectation that those requirements be increased in proportion to a longer review period?**

9. EC Updates (5 min)

- a. **Addressed in 4. above.**

10. Adjourn

- a. **Meeting adjourned at 2:26 p.m.**

Upcoming items:

Next meeting:

April 9, 2021

1:00 p.m., Zoom