

**Curriculum Committee
Minutes
November 30, 2017**

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Coco Wu, Michael Goerger, Maria Sanders, Bruce Palmquist, Maura Valentino, Hannah Barta, Scott Robinson, Mike Harrod and Rose Spodobalski-Brower

Absent: Jon Fassett, Linda Hoff, Jeff Stinson, Ginny Blackson, Sathy Rajendran and Michael Johnson

Guest(s): Cody Stoddard

Meeting was called to order at 3:11 p.m.

Michael moved to approve the agenda. Jan seconded, and the agenda was approved.

Review log

Course changes - 5, 6, 7, 11, 12, 13, 14, 15, 18, 21, 24, 26, 28, 30, 34, 35, 37, 39,

#5 ADMG 410 - Reduced a credit, but the learner outcomes stayed the same. Nothing is in the justification about this. This will need to be clarified. How are ADMG 410 & 412 different?

#6 ADMG 412 - Reduced a credit, but the learner outcomes stayed the same. Need to get this clarified. Learner outcomes don't seem to align with description.

#7 ANTH 180 - Outcomes are really long. They need to split them up. Outcome #2 talks about examine your own beliefs, should be examine personal beliefs.

#11 CHEM 101 - Those impacted have they been contacted. The notifications are attached documents to the proposal.

#12 CHEM 111 - Those impacted have they been contacted. This is okay.

#13 CHEM 111 Lab - this is okay.

#14 CHEM 181 - this is okay.

#15 CHEM 181 Lab - this is okay.

#18 CS 105 - Outcomes need to be made readable.

#21 ENG 347 - Students should be able to should be taken out of the outcomes. Give more information on what is being covered in the course in the description.

#24 ENTP 287 - Outcomes have multiple outcomes as one.

#26 FCL 435 - Low level outcomes. This is okay.

#28 GEOG 489 – Question if the learner outcomes are consistent for a 2-credit course. This is okay. They should put a geography focus in the description and outcomes.

#30 HIST 143 - Description is too long. Need to change outcomes Replace or remove “will demonstrate and understanding of” from the outcomes.

#31 HIST 144 - Description is too long - same as HIST 143

#32 HIST 325 - This is just a reactivation

#33 HIST 339 - This is just a reactivation.

#34 HUM 102 - Outcomes have “demonstrate an understanding of”.

#35 HUM 103 - Outcomes have “demonstrate an understanding of”.

#37 IT 260 - Repeated language in first three outcomes. Need to clarify this language.

#39 JAPN 442 - Credit issue is okay.

#40 JAPN 462 - Credit issue is okay.

#42 MET 489B & #43 MET 489C - Put accreditation information at the end of outcomes.

#44 MGT 200 - Needs work on learner outcomes with the use of “understand”.

#45 MGT 389 - Complex learner outcomes. This is okay.

#47 MUS 102 & #48 MUS 103 – Need to strengthen learner outcomes and remove “demonstrate and understanding of”. Listen to pieces of music is an activity.

#49 MUS 105 - Same as MUS 102 & 103.

#59 PSY 205 - Outcomes have “Demonstrate a basic understand of”.

#61 RELS 102 – Proposal only has three learner outcomes, is this okay?

#62 TH 107 - Gen Ed learner outcomes.

Jan moved to put on the review log #1, #2, #5(pending clarification), #6(pending clarification), #7(pending revised outcomes), #8, #9, #10, #11, #12, #13, #14, #15, #17, #18(pending making outcomes readable), #19, #21(pending outcomes and description), #22, #23, #24(pending outcome revision), #25, #26, #27, #28(geography focus language needs to be added), #29, #30(description is too long), #31(description is too long), #32, #33, #34(pending outcome revision), #35(pending outcome revision), #36, #37(pending outcome revision), #39(pending outcome changes), #40, #41, #42(pending moving accreditation to the end of the outcomes), #43(pending moving accreditation to the end of the outcomes), #44(pending outcome changes), #45(pending learner outcome revisions), #46, #47(pending strengthening learner outcomes), #48 (pending strengthening learner outcomes), #49 ((pending strengthening learner outcomes), #52, #53, #54, #55, #56 #57, #59 (pending outcome revisions), #60, #61 (pending outcome revisions), and #62(pending outcome revisions) . Maura seconded, and motion was approved.

Reserve Courses –

Michael moved to put #3 ADMG 301, #4 ADMG 317 and #38 IT 360 on the review log. Coco seconded, and motion was approved.

New courses -

ENG 103 - hold for ENG 102. Outcomes do not mentioned health in outcomes.

Michael moved to put #16 on the review log and hold #20 for ENG 102 for duplicity. Jan seconded, and motion was approved.

#63 CWU 187 – There were two motions at the last meeting to address the course title and the other was to change the course description. The General Education Committee (GEC) agreed with the course title change. They have also provided a new course description.

Maura moved to accept the course description “Discipline-specific content designed to introduce scholarly approaches to inquiry and problem solving. Small classes facilitate interaction with faculty and peers, and develop skills in critical thinking, oral and written communication, and information literacy. Jan seconded, and motion was approved.

There was a motion to put #63 CWU 187 on the log. Motion failed.

Coco moved to put CWU 187 on hold until have an opportunity to review all the 187 proposals. Toni seconded, and motion failed.

Scott suggested adding language like 491 and 498 every department subtopic must come through curriculum committee.

Craft policy to review these courses. Something in place like special topics.

Toni said that business faculty on General Ed Committee don't feel there are standards by which they are assessing the courses.

The principles of the course hits Gen Ed and what the university needs. However, it is the process of variable topics that is the issue.

It was agreed to put together a sub-group to work on policy for sub-topics, variable topics and variable prefixes.

Michael move to place CWU 187 on the approval log pending resolution of the three issues to review a process for subtopics, policy on variable topics, and policy on variable prefix. Jan seconded, and motion was approved.

Rose brought an issue that has been discovered with cooperative education courses. Policy was changed for Cooperative Education section at the same time there were courses being approved in Curriculum Committee. The change was to move all cooperative education course to S/U grading. Discussion next week.

Rose also talked with the committee about temporary courses such as special topics. Special Topics can only be offered for three years and then it must be made into a regular course. The Registrar's office has been monitoring the X98 courses but not the X91 and X99. They will be working to clean these courses up.

The Registrar's office is working on curriculum deadlines for next year. They are trying to reconcile the curriculum deadlines with the scheduling deadlines. This will cause the deadlines to jump ahead by approximately 2 months.

There was a recommendation to the General Education committee to develop a log goes out to campus community and a for hold process be developed.

Meeting was adjourned at 5:20 p.m.