

**Evaluation and Assessment Committee
November 18, 2016
Minutes**

Present: Jim Bisgard, Marty Blackson, Martin Kennedy, Terry Wilson and John Hudelson

Absent: Cody Stoddard

Guest(s): None

Meeting was called to order at 1:04 p.m.

Marty moved to approve the November 4, 2016 minutes. Terry seconded and minutes were approved.

The committee discussed the Library Dean questions. The Library Dean was last assessed in 2013 and not done in 2015. The committee felt the questions were appropriate, but need to change college to university.

The committee discussed questions for the President. The committee decided to leave question 6 in and change the word university to local. Question 5 was reworded and reorganized.

The questions for the Provost were reviewed. Questions 2 and 3 were reversed as were Questions 4 and 5. Question 6 was reorganized and added a question.

The committee asked Janet to get the job descriptions for the two current Associate Provosts.

The timeline for the evaluations was discussed. The committee would like to do the evaluation in spring and have it open for 3 weeks.

Jim will be inviting Dr. Jungblut to the next meeting to discuss SEOIs, if possible.

Meeting was adjourned at 2:54 p.m.