

**Curriculum Committee
Minutes
November 2, 2017**

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Coco Wu, Michael Goerger, Maria Sanders, Bruce Palmquist, Maura Valentino, Hannah Barta, Linda Hoff, Mike Harrod, Lindsey Brown & Mike Gimlin, Sathy Rajendran and Michael Johnson

Absent: Jon Fassett, Bruce Palmquist, Scott Robinson, Jeff Stinson and Ginny Blackson

Guest(s): None

Meeting called to order at 3:10 p.m.

Jan moved to approve the agenda. Maria seconded, and agenda was approved as presented.

Toni moved to approve October 19, 2017 minutes. Michael seconded, and minutes were approved.

Introduction of Hannah Barta who is the new student representative to the committee.

October 19 log - Approval log

WGSS 201 - Michael moved to approve WGSS 201. Maria seconded, and course was approved.

Course changes - Jan moved to approve #1-5 (ACCT 301, AIS 101, AIS 102, AIS 103, ANTH 130); #7-18 (ANTH 314, ANTH 412, ART 103, ART 333, BIOL 101, BIOL 200, BIOL 201, BIOL 300, BIOL 302, ECON 101, ECON 102); #20 (ENG 105); #22-27 (ETSC 101, FCL 101, GEOG 101, GEOG 107, GEOG 208, GEOG 273); #29 (GEOL 103); #37 (HRM 381); #39-40 (HUM 101, IDS 343); #48-49 (POSC 260, POSC 270); #51 (SCED 305) and #54 (SOC 327). Coco seconded, and motion was approved.

New courses - 28, 30, 38, 45, 46, 50, 52-53. Toni moved to approve #28 GEOG 411, #30 GEOL 303, #38 HRM 490, #45 MGT 490, #46 MKT 490, #50 POSC 280, #52 SCM 490, and #53 SHM 102. Coco seconded, and motion was approved.

Special Topics - 21, 47 Coco moved to approve #21 ENST 499 and #47 NUTR 498. Jan seconded, and motion was approved.

Program Change - 41-43 Coco moved to approve #41 Japanese – Large Plan, #42 BA Japanese – Small Plan and #43 Japanese minor. Toni seconded, and motion was approved.

Review log - November 2

New courses -

#3 BUS 389 - Learner outcome #1 is actually three different outcomes. Check with Gen Ed and see if the learner outcomes are the expectation of GE. Separate into three different outcomes if not.

#11 IEM 103 - Outcomes are not measurable. Check with GE to see if the outcomes can #1 and #5 have multiple outcomes. Title needs to be clarified as does the description.

#13 IT 105 - Learner outcome is all one. Need to strengthen their outcomes. Is this enough material for a 4-credit course? Learner outcomes don't align with title or course description.

#14 IT 111 - Course description is too long. Has same problem as 105. Weak course for 4 credits. "Develop the ability to" in the outcomes can be deleted.

#15 IT 165 - There are no assessments with their outcomes.

#23 MUS 469 - Drop the numbering at the beginning of the outcomes. Assessments seem to be more of activities than assessments.

#24 PESH 401 - International Service Learning. Is this a practicum experience?

Michael moved to put #1, 2, 3(pending learner outcomes), #4, #6, #11-15 (pending changes), #16, #23(pending changes), #24 and 27 on the review log. Coco seconded, and motion was approved.

Course changes

#7 GEOL 101 - Drop "students will be able to" for consistency from learner outcomes.

#17 MET 489A - ABET references in learner outcomes should they be in parentheses. Add words per week on lecturer hours.

#18 MGT 384 - This is okay. There is no title change.

#20 MGT 395 - This is okay. This is an inappropriate number for the type of course. It was indicated that this was grandfathered in.

#26 PHIL 104 - This is okay

#29 PRIM 516 - This is okay. Needs to be a layered course.

#30 PSY 101 - Short description.

#33 RUSS 200 - Learner outcomes have been changed, but didn't click on the form. Will check into that.

#34 SOC 101 - Asked department to make some wording changes to outcomes. Pending response from department.

#35 SOC 107 - This is okay.

#37 SOC 307 - Learner outcome #3 needs to be broken out. #5 is complex, but not clearly multiple outcomes. This is an Gen Ed issue.

#38 SOC 326 - Outcomes are combined. Learner outcomes don't address the course content according to the course description.

#42 STP 201 - Changing from 300 to 200 and outcomes are too high level for a 200 course. Outcomes #6 & #7 should start with describe. The rest is really about assessment.

#43 STP 202 - Changing from 300 to 200 and outcomes are too high level for a 200 course.

#45 WLC 311 - Gen Ed discussion with outcomes. Too long and cumbersome.

Michael moved to put #5, #7, #8, #9, #10, #12, #17(pending changes) #18-32, #33, #34(pending changes), #35, #36, #37(pending changes), #38(pending changes), #39-44, and #45(pending changes) on the review log. Coco seconded, and motion was approved.

Chair updates – Teri reported that she is working on a draft of a review checklist. She has received some feedback from the associate deans.

Curriculog issues - Toni asked if there was a way to only allow 35 words in the description box. Mike indicated there is no way to do that right now. Michael asked that when Curriculog forms change that the committee is informed about that.

Teri talked with the committee about the New program pre-proposal form and budget worksheet. The Executive Committee would like to have a written response from the Curriculum committee. Send Teri questions or concerns you would like raised. Teri will put together a response together.

No meeting next week.

Meeting was adjourned at 5:14 p.m.