

**Curriculum Committee
November 3, 2016
Minutes**

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Coco Wu, Michael Groeger, Maria Sanders, Jon Fassett, Ginny Blackson, Linda Hoff, Kathy Whitcomb, Mike Harrod, Rose Spodobalski-Brower and Lene Pedersen.

Absent: Jeff Stinson, Ethan Bergman, Martha Kurtz and Michele Reilly

Guest(s): Bernadette Jungblut

Meeting was called to order at 3:13 p.m.

Agenda - Coco moved to approve the agenda. Maria seconded and agenda was approved.

Coco moved to approve the October 20, 2016 minutes as amended. Ginny seconded and minutes were approved.

Jan moved to approve the October 20, 2016 curriculum log minus #9 ETS 339, which is still pending. Coco seconded and log was approved.

Review Log - November 3

New program

Entrepreneurship Minor – This proposal is marked both minor and as a certificate. Coco indicated that it is not a certificate and is only a minor. Rose will double check to make sure this is only a minor. There is a course error MGT 362 should MGT 382 Principles of Management (5 credits). MGT 488a does not exist. The committee needs to get clarification from originator. Will not go out on the log.

Program or Narrative Changes, 4, 5

Discussion regarding HIST 381. This course is on reserve and doesn't show in online catalog. They are removing it, Rose indicated they are working on cleaning up that information in the catalog.

#2 BA Asian Studies & #3 Asian Studies Minor both need Philosophy signature showing agreement to the changes.

#3 Asian Studies Minor the elective credits should be 12-14 with total credits for minor 30-32.

Jon moved to approve #2 & 3 for review log pending approval from Philosophy and corrections #3. Toni seconded and motion was approved.

#4 Supply Chain Management Certificate – There is no strike out copy - Credits do not total 35. They did not check add courses box, but it appears they have added courses. Have higher level pre-reqs of math.

#5 BAS Supply Chain Management - Take out ECON 130, MATH 130 & ECON 201, but some of the courses in the program require higher than MATH 130 which then becomes a hidden req. Need strike out copy.

Hold 4&5 and do not go out on log.

New courses - 6, 7

#6 ART 416 - Description was odd. This is for international studies. Does international studies need to sign off on this?

#7 MUS 484 – There was a concern about an outcome that stated “Students will understand...” If this will replace a requirement in Music Education there should there be a program change. Description does not make sense as it appears some words were left out. Okay pending learner outcome change.

#8 PUBH 480 – Course is okay. Could be a potential duplication with Communication’s grant writing course.

#6 & 8 and #7 pending learner outcomes. Ginny moved to approve #6, #7 and #8 pending updated learner outcomes and description. Coco seconded and courses were approved for the review log.

Seminars - #9

#9 GEOL 498 Field Tectonic Studies – Michael moved to put #9 on the review log. Coco seconded and motion was approved.

Course Deletions #10

Ginny moved to put Art 456 & Art 556 on the review log under Course deletions. Coco seconded and motion was approved.

Bernadette – Bernadette met with the committee regarding some potential changes to Curriculog. Bernadette has met with the Faculty Senate Executive Committee regarding some of the challenges with some of the internal and external processes for curriculum. Bernadette handed out a cross walk she has created on what is required both internally and externally for curriculum and where Curriculog currently does not provide the specific information. New degree programs must go through our internal process, the Board of Trustees, ICAPP and NWCCU. Programs may not be advertised, enroll students or confer a degree until they receive approval from all the internal and external entities. Currently, the Associate Provost office has to go back to departments

to request additional information that must be provided to ICAPP and NWCCU. Bernadette asked the Curriculum Committee to consider adding some of this information to Curriculog so it could be captured in one place. The committee decided to wait until Bernadette has her meeting with ICAPP to make a formal recommendation.

Chair updates – Teri sent an email to the Graduate Council regarding the Aviation courses. There were so many changes to the courses that it was felt all the course needed to go back through the Graduate Council.

Exercise Science - Registrar received an email from Gary Hyatt that Exercise Science was changing their program as November 1st. They are making substantial program changes without going through the curriculum process. Teri will write a letter to the faculty member and department chair that there is a process that must be followed before telling students about changes to a program.

Adjourned at 5:10 p.m.