

**Budget & Planning Committee
Minutes
November 1, 2017**

Present: Cody Stoddard, Sathy Rajendran, Aimée Quinn, Kathy Whitcomb, Stephen Stein, George Drake, Ian Loverro, Ken Smith, Michael Young, Lad Holden, Kathy Temple, and Duane Dowd

Absent: Paul Knepper and Jim Johnson

Guest(s): None

Meeting was called to order at 10:03 a.m.

Introduction of new members.

Agenda was approved as presented.

Moved to approve the October 18, 2017 minutes. Ken moved to amend the minutes to change the BEC report to say, "The consensus was that credits hours should follow the faculty member". Aimee seconded, and minutes were approved as amended.

Pre-program memo - Kathy W indicated that this form is being given to departments and telling them it is advantageous to fill this out. Gives a feeling they are at disadvantage if they don't submit the form. Duane asked who is doing this work at the department level. It is not part of service load to develop a budget plan for certificate programs. Kathy W not sure there is adequate support. The support from Davyd doesn't seem to be timely. There is currently no accountability for his office and the faculty don't have the skills to do this. Was suggested that the responsibility of the forms should be completed by the financial office with the help of departments. The committee talked about raising the problem that faculty don't always have the time and skill to provide this information. Strategic initiative applications are due really soon. Need clarification within the budget process.

1. David responsibility, responsivity, He should have a formal way of interacting with program directors, chairs and faculty. Chronology of his involvement in the process. Consistency how that office interacts with proposers. Develop a process. Role is not clear
2. Innovation and stewardship. Tension between innovation and stewardship. They only want to bear the cost for success and let someone else bear the cost for failures.
3. There are only so many Provost meetings. How are the programs being presented? Are the ones not going through Provost Council disadvantaged, are they slower, etc.
4. Presentation before Senate. Deans are the ones presenting at Provost Council and different Deans are handling this differently. Should it go before ADCO?
5. Is this really a pilot program? Defacto process.

Ken reported that the BEC asked for agenda items. Faculty should always throw in an agenda item. Faculty hiring process needs to have a visual process of approval steps and stakeholders at each step. If colleges are dependent on auxiliary funds, then that is not RCM. If Provost is still in charge of approving hiring plans, then that is not RCM. They have given responsibility to Deans, but not the authority.

How are departments supposed to start below zero? You need take away faculty which makes it harder to do the programs. Once in debt there is no incentive to do better. Autonomy from the Provost. Departments are hearing they are in red, what is the measure or what does the department need to do, especially without the numbers. Space allocation charges seems to be inequitable. Allocation algorithm is flawed. Penalizes disciplines by the nature of their disciplines.

BPC representative to the Allocations sub-committee. Duane nominated George. Cody seconded. Motion was approved with one abstention. George will be the BPC representative.

Faculty representatives to budget sub-committees. Concern about faculty who are not tenured. Spreading things out for a variety of perspectives. Space and equipment Tim and Todd are the Dean's. This is the committee where it was requested there was representation from all four colleges amongst the Deans, ADCO and faculty.

Tuition waiver - CB, CEPS, tenured. Look at faculty from departments that have a stake in tuition waivers.

Collecting experiences & effects from campus – There needs to be a feedback mechanism that is easy to maintain and useful. Maybe develop a web form or a Qualtrics form. Suggested that send out a reminder email every so often to faculty to let them know they can provide information. The committee suggested they request all the minutes from the college budget committees.

Meeting was adjourned at 11:52 a.m.