

**REGULAR MEETING**  
**Wednesday, October 2, 2013, 3:10 p.m.**  
**BARGE 412**  
**Minutes**

Meeting was called to order at 3:11 pm

**Senators: All senators or their alternates were present except:** Phil Backlund, Peter Boyle, Susan Donahoe, Theresa Francis, Ben Glasgall, Marcus Kieltyka, Cynthia Mitchell, Matthew Wilson

**Visitors:** Chris Schedler, Kevin Archer, Kirk Johnson, Connie Lambert, Marji Morgan, Kathryn Martell, and Lindsey Brown.

**CHANGES TO AND APPROVAL OF AGENDA** – Agenda was approved as presented.

**MOTION NO. 13-01(Approved, 1 abstention): APPROVAL OF MINUTES** of May 29, 2013

**COMMUNICATIONS** - None

**INTRODUCTIONS** – Senators, Executive Committee and guests introduced themselves.

**ORIENTATION** – Chair Cheney indicated the Executive Committee would like to make Senate more proactive this year, more of a grassroots Senate. There are some exciting opportunities this year. The new Faculty Center will help bring faculty together more and have wider university discussions as an academic center. Second the COACH job satisfaction survey that will be conducted this fall. This is a great opportunity to get an idea of what faculty life is like here at Central. The Semester feasibility study will be conducted this year, after some technical glitches last year.

**FACULTY ISSUES:** Senator Erdman asked about the Faculty Development day on October 16<sup>th</sup>, whether classes must be dismissed. (Faculty Development Day is a non-instructional day and classes are not to be held.) Senator Chamberland also brought a concern about the Faculty Development day being during the middle of the quarter. This interferes with scheduling of labs. Senator Chamberland asked if this could be a discussion this year. Senator Huerta supported this idea. Senator Brown also indicated this schedule is causing problems in Theatre Arts, especially with classes that only meet twice a week.

**CANVAS Presentation – Chris Schedler** – Dr. Schedler gave some background information about Canvas. Central signed a 1-year contract with Canvas to pilot the program. Over the past three quarters they have increased the number of courses and instructors who are using Canvas. Courses are from all colleges, using different modalities, different levels of courses as well as all faculty ranks. Over the past three quarters the satisfaction level has increased for both faculty and students. Some of the preferred features of Canvas are: ease of navigation, user-friendly interface, notifications, file preview, calendar, speedgrader and audio/video for discussions and feedback. Some of the functional and technical issues are: interface is less customizable, discussion board less robust, notifications lack instructor control, cloud-based software as a service, new releases every 3 weeks, single sign-on through MyCWU Portal and outages and slowdowns. Planned migration will happen during 2013-14 academic year. There will be trainings and online tutorials and videos during the year. More information can be found at <http://canvas.cwu.edu/> or provide feedback at <http://www.cwu.edu/online-learning/canvas-pilot-evaluation>.

**GRADUATE STUDIES – Kevin Archer** – Dr. Archer introduced himself as the interim Dean of Graduate Studies. He wants faculty to know that he has an open door policy and would like to talk to as many people as possible. Last year the Graduate Council agreed to change the name of the unit to the School of Graduate Studies and Research.

**PRESIDENT:** President Gaudino indicated with the activities this year, this is the year of the faculty. Please check out the Distinguished Faculty display on the third floor of Barge. This display replaced the pictures on the wall and is an interactive video display. While the programming is not complete, it is a showcase of the work that faculty have done. Hope to make the information portable that could be used for recruiting and within departments. President Gaudino asked for feedback on this project. The Tenure/Promotion program that was held last spring will be continued and they would like feedback so they can make it the appropriate ceremony. New banners featuring faculty have gone up around campus. Faculty will be hearing about Faculty 180. This is one element of the CWU portal. Professional records will hopefully be all digital and we can do away with the binders. Last year, administration started the process of having the academic calendar come from the faculty as part of shared governance. The students liked the new convocation at the beginning of the year. The plans for next are beginning. Central welcomed 51 new faculty this year. The Board of Trustees will be voting on the new faculty contract this Friday. President Gaudino reminded the Senators about the reception following the meeting today.

**PROVOST:** Provost Levine welcomed the Senators to the new academic year. The State of the University Address is tomorrow at 1:30 p.m. in McConnell. Provost Levine gave an update on the faculty workload re-adjustment process that was started last spring. Five positions were redeployed from vacant positions in Accounting, Advanced Programs, Anthropology, Economics and Educational Foundations & Curriculum. New positions were in Music, Physics, Psychology, Sociology, Family and Consumer Sciences, Finance and Supply Chain Management as Teaching Elementary, Adolescent, and Young Children. Dean Marji Morgan will be returning to the faculty in July, 2014. Dean Martell will be chairing the search committee. Dean Connie Lambert will be retiring in December 2014. Provost Levin indicated that it time to consider the creation of a new college prior to starting the process to hire a new dean for CEPS.

**OLD BUSINESS** - None

## **REPORTS/ACTION ITEMS**

### **SENATE COMMITTEES:**

#### **Executive Committee**

**Motion No. 13-02(Approved):** "Adoption of 2013-14 Operating Procedures/Roberts Rules of Order attached as Exhibit A.

**Motion No. 13-03(delayed to next meeting):** "Nominations for the 2013-14 Faculty Senate Parliamentarian."

**Motion No. 13-04(Approved):** "Ratification of 2013-14 Faculty Senate committee vacancies as attached in Exhibit B."

**Academic Affairs Committee** - No report

**Bylaws & Faculty Code Committee** - Gary Bartlet, committee chair, reported the committee has not met yet this quarter.

#### **Curriculum Committee**

**Motion No. 13-05(Approved, 1 nay, 4 abstentions):** Approve a new major BA in Instructional Foundations as outlined in Exhibit C.

**CHAIR:** Chair Cheney reminded the Senators about the President's reception following this meeting. The State of the University address will be Thursday, October 3 at 1:30 p.m. in McConnell auditorium. Chair Cheney informed the Senators that the Grand Opening of the Grupe Faculty Center will be on October 16<sup>th</sup> starting at 4:15 p.m.

**CHAIR-ELECT:** Chair-Elect Whitcomb reported that the Executive Committee will be having one open Executive Committee meeting a month in the Grupe Faculty Center. The Executive Committee would like to hear from faculty on issues like the Semester/quarter debate. Chair-Elect Whitcomb thanked President Gaudino for his support for the Grupe Faculty Center.

**STUDENT REPORT:** Kelsie Miller gave an update on what is happening in the student board office (BOD). They have nearly completed filling the committees. They are working on putting the funding process online. If faculty knows of students who want to be involved in the Student Academic Senate, please have them contact the BOD office. They will be conducting a student survey regarding the semester feasibility discussion.

**NEW BUSINESS** – There was a brief discussion regarding the creation of a new college. Chair Cheney asked the Senators to take two questions back to their department and be ready to discuss in November. 1. What is the Senate's shared governance role in regards to studying and participating in the creation of a new college? 2. What kind of information do the faculty need to have informed input into this process? What do your faculty think is important?

Meeting was adjourned at 4:47 p.m.

# Exhibit A

## 2013-14 Faculty Senate Operating Procedures:

1. Robert's Rules of Order, THE MODERN EDITION (ISBN 0-425-11690-5) will be the accepted authority for procedural operations. The senate's bylaws take precedence over Robert's Rules of Order.
2. Committee reports will be automatically accepted. If there is an action item that a committee desires to submit with any report, it is to be separately stated as a motion and the motion will then come before the senate for discussion and debate. The committee will be asked to submit a report and written copies of any motion or action that it would like to have taken.
1. Committee reports and motions shall be submitted to the Faculty Senate office by noon on the Tuesday of the week preceding the senate meeting in which action is expected. This policy allows for the timely posting of the meeting agenda. All committee motions submitted for action by the senate must be accompanied by an abstract-size plain English summary stating the content, reason for the proposal, and intended effect of the motion. This summary will be sent to the faculty prior to the initial Senate meeting in which the motion will be considered for adoption. As a general rule, substantive committee motions that do not accompany the agenda will not be discussed and voted on until a subsequent meeting. An extended agenda will be sent to all Senators, who shall give it to their Alternate if they are unable to attend the meeting.
2. Concerning discussion rules, senators will use the procedure of seeking recognition from the Chair if they want to speak to an issue. Speaking without Chair recognition is out of order. Discussion on arguments for and against the issue will be alternated. A visitor will be given recognition if the floor is yielded by a senator. If no senator desires to speak and a visitor would like to make a point, the Chair will recognize the person. A visitor will be recognized if a preliminary request is made to the senate office for an opportunity to speak or if the Chair invites a person to speak.

# Exhibit B

<b>Committee</b>	<b>Name</b>	<b>Department</b>	<b>Term</b>
<b>Academic Affairs Committee</b>			
CEPS – 1 vacancy	Vacant		6/15/13 – 6/14/16
COTS – 1 vacancy	Vacant		6/15/13 – 6/14/16
CAH – 1 vacancy	Vacant		6/15/13 – 6/14/16
CB – 1 vacancy	Vacant		6/15/13 – 6/14/16
<b>Bylaws and Academic Code</b>			
2 vacancies - senator	Vacant		6/15/13 – 6/14/16
	Katharine Whitcomb	English	6/15/13 – 6/14/14
<b>Curriculum Committee</b>			
COTS – 1 vacancy	Vacant		6/15/13 – 6/14/16
<b>Evaluation &amp; Assessment Committee</b>			
COTS – 1 vacancy	Vacant		6/15/13 – 6/14/15
CB – 1 vacancy	Deepak Iyengar	Finance & OSC	6/15/13 – 6/14/16
<b>General Education Committee</b>			
CB – 1 vacancy	Chase Thiel	Management	6/15/13 – 6/14/15
COTS – 1 vacancy	Vacant		6/15/13 – 6/14/16
CEPS – 2 vacancies	Vacant		6/15/13 – 6/14/16
<b>Dispute &amp; Allegations Committee</b>			
1 regular vacancy	Vacant		6/15/13 – 6/14/16

# Exhibit C

Exhibit available for review in the Faculty Senate Office.