

**Bylaws & Faculty Code Committee  
Minutes  
October 28, 2016**

Present: Lila Harper, Jason Dormady, Mary Radeke, Bret Smith and Cody Stoddard

Absent: None

Guest(s): None

Meeting was called to order at 4:05 p.m.

Agenda – Need to change the date to October 28. Agenda was approved as amended.

October 14 minutes- Need to add quotation and dovetail is one word. Jason moved to approve as amended. Minutes were approved as amended.

BFCC 16-17.01 – The committee discussed this charge. One suggestion was adding to the past chair duties to maintain communication with university committee or possibly the chair-elect. It was suggested to create an online reporting format. Possibly with a login. University of Oregon posts minutes, but have to login to see the minutes. Could there be password protected area for the Senate that could access the reporting form, maybe ability to attach committee minutes. The committee talked about the possibility of using Canvas?

The committee talked about what would need to be included on the form: committee names, faculty on committee, person reporting, brief summary, date of meetings, pertinent information to the general faculty, have they contacted appropriate faculty. Was suggested that reports be at least quarterly. Maybe use radio buttons or check boxes, number of meetings attended, no issues of extraordinary concern to general faculty.

New D.8.

8. The Executive Committee shall forward nominations for faculty positions on university standing committees to the Offices of the President and Provost. The provost or president shall make the final selections and appointments.

8.a. Those committee members shall report at least a quarterly basis to the chair-elect. If there are issues that affect the general faculty additional contact is required.

8.b. The Executive Committee will summarize the committee reports for the Faculty Senate.

Adjourned 5:05 p.m.