

**Budget & Planning Committee
Minutes
October 19, 2016**

Present: Cody Stoddard, Sathy Rajendran, Carey Gazis, George Drake, Ken Smith, Michael Young, Kathy Temple and Tim Englund

Absent: Aimée Quinn, Brian Carroll, Cathy Anderson, Ian Loverro, Vacant CEPS, Wendy Cook and vacant ADCO position.

Guest(s): None

Meeting was called to order at 11:04 A.M.

October 5, 2016 minutes - Sathy moved to approve the October 5, 2016 as amended. Minutes were seconded and approved. Change the sub-committee Quality of decisions to just Quality.

Subgroups

Quality - Aimée and Carey met and discussed how they want to approach this topic. What is the quality that we are trying to protect and what is quality? Might vary from program to program and college to college. Some things that might be agreed to across colleges. This is something to work with department chairs on. Aimée was trying to get in touch with Deans to start this conversation. Accreditation measures, what department or program brags about that is descriptive of their quality. Quality outcomes built into RCM or policy. Things that can be stated clearly and measured. Try and figure out what other institutions are doing or have done. One example for Florida. They have details about how they do this. Built in a way of hold harmless, before they started they came up with a sum measure of what each program was costing and used that as a starting point. Carey indicated they will be meeting again tomorrow.

RCM Formula - Kathy indicated the group hasn't met. They are thinking about what parameters they can play with. What other things go into the model or formula that could vary. Rolling three year average could be conceivably adjusted. Sathy indicated that Eric Cheney went to Provost to get some assurance the General Education change would be a safe zone. There is already safeguards built in because there is a 5 year average for General Education. The 3 year rolling numbers is both an advantage and disadvantage. It can help departments if they have a downfall, then will help keep budget up, but if they see great growth they won't see the increase for that for 3 years.

Decision-makers/incentives - Wendy and George have not met, yet but have exchanged emails. What kinds of incentives and de-incentivizing are there? Instead of looking at how much they are spending, look at historical model. They look at what peer institutions spend on similar disciplines. Starting out evenly instead of in the hole. This may require money we don't have. Adjusting cost is to adjust for resource intensive courses that might cost more to delivery than others. Lab courses or writing intensives, music lessons, interdisciplinary courses. Adding that into the overall picture. Another model is from UW and instead of one big overhead number and applying it across the board, it tries to allocate administrative costs to units based on how they use the administration. Things such as # of faculty in a program. More faculty would create more overhead need. Start-up funding for new programs could be a pot of money that could be distributed or in the form of a loan. If have a new program is approved, the Provost advances the money and over a 10 year period pay it back. Some use different formula for undergraduate and graduate programs. Also performance based allocations that might include diversity, etc.

The speaker we had a couple of years ago talked about using a MOU for departments agree to split revenues for interdisciplinary programs. Program duplication or course duplication seems to be encouraged by SCM. One way to deal with that is curriculum review, however we don't have a definition of unnecessary duplication.

Overhead – They e-mailed notes to everyone. Meeting set up on Monday with Joel at 3:30. Kathy will see if she can go.

Old Business – These issues are on hold for now.

New business

Faculty/Staff budget forums are November 1st, November 10 and November 21 from 3:30-5:00. Hopefully the committee can provide meaningful input before the last of these meetings. Do we want to continue to some of the recommendations the committee has had previously. Subvention had some unintended consequences. The committee will meet next week at this time.

Provost meeting - One suggestion would be to do 12-1 on Wednesday. Yes, the committee can do 12-1, November 2nd.

Adjourned at 11:55 a.m.