

**Curriculum Committee
Minutes
October 5, 2017**

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Coco Wu, Michael Goerger, Maria Sanders, Jon Fassett, Maura Valentino, Linda Hoff, Scott Robinson, Mike Harrod, Ginny Blackson, Rose Spodobalski-Brower and Sathy Rajendran

Absent: Bruce Palmquist and Jeff Stinson

Guest(s): None

Meeting was called to order at 3:10 p.m.

Coco moved to approve the agenda. Jon seconded and motion was approved.

Michael moved to approve the September 28, 2017 minutes. Jon seconded, and minutes were approved as read. 1 abstention

October 5, 2017 log

Teri indicated that #2, #5-32 are being held by the department.

New programs - 1 and 3

#1 CAH Business Minor - This is making the certificate a new minor.

#3 Spanish Translation and Interpretation - what are the program requirements for a high-level course. Need to put in some sort of admission requirements, since it appears it is for majors and minors only. Also, courses have pre-requisites need to be added into the certificate or use as admission requirements.

Coco moved to put #1 and #3 on the log with #3 pending adding admission requirements and un hiding the pre-reqs. Jon seconded, and motion was approved.

Program or Narrative changes.

#4 Entrepreneurship Minor - requirement for a student to start a business. Jon moved and Toni seconded to put #4 to the summary log. Motion approved.

New courses

#6 - 32 are being held by the department

#41 - Should this be an internship rather than a practicum for liability purposes. CWUR 2-50-060 has practicum definition. A note will be sent to the department by the associate dean.

#33 EET 377 – Linda will correct the Curriculum log and make the course number 377 rather than 337.

#35 LAJ 210 – The outcomes are weak. This is okay. Question about the title and being Latinos. Should it be Latinx.

#36 LAJ 215 - There are two LAJ 215's in the system. Rose will get a new number for the second course.

#37 MUS 269 - The course description is too long. May want to rewrite it to be an actual description rather than course schedule.

#38 PFP 490- #3 learner outcome is not an outcome. Michael indicated this is boiler plate copy for 490 courses.

#40 SPAN 454 – The learner outcomes are too low. #5 is this a skill desired or an activity.

Coco moved to put #33, #34, #35, #36, #37 (pending refinement of description), #38, #40 (learner outcome improvement of #5) and #41 on the review log. Maura seconded, and the motion was approved.

Special Topics

Jon moved to put to move #42 and #43 (pending description change to change) on the curriculum log. Maura seconded and motion was approved.

Course change

Coco moved to put #44-46, 49, 52, 54-55 on the curriculum log. Jan seconded and motion was approved.

#47 ECON 425 - Signatures from departments. Description is too long.

#48 FCL 434 - Two uses demonstrate skills in outcomes. Need to show how outcome is measured.

#50 LIS 492 - This is okay.

#51 MGT 288 - Don't see a title change. The change is for the short title. This is okay.

#53 PFP 310 - Math needs to sign off on this course. The course has 33 learner outcomes. Need to combine and have only 5-6 outcomes.

#56 SCM 310 - This is okay as part of the description was pre-req verbiage.

#57 WGSS 201 - double set of outcomes in Curriculog. Some of the outcomes are vague and not measurable. Have high level outcomes that could be accomplished in a 200-level course.

#58 WGSS 250 - This is okay.

#59 WGSS 340 - This is okay.

Jan moved to put #47(pending signatures and description), #48 (pending learner outcomes and assessment), #50, #51, #53(pending Math signature and combine learner outcomes), #56, #57(pending learner outcome), #58, #59 on the review log. Maria seconded, and motion was approved.

Reserve

Coco moved to put #60 School Library Media Studies Minor on the curriculum log. Maura seconded. Motion was approved.

The committee does not need to meet next week.

Curriculog issues - Mike suggested having the impact report imbedded into the curriculum form.

Toni discussion about compensation.

Chair updates - Teri handed out a draft regarding the FYESTS course. Committee members need to review and provide feedback to Teri.

Meeting was adjourned at 5:10 p.m.