

**Curriculum Committee  
Minutes  
October 6, 2016**

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Coco Wu, Michael Groeger, Jon Fassett, Ginny Blackson, Kathy Whitcomb, Mike Harrod, Rose Spodobalski Brower and Lene Pedersen.

Absent: Maria Sanders, Linda Hoff, Jeff Stinson, Ethan German and Michele Reilly

Guest(s): None

Meeting was called to order at 3:11 p.m.

Ginny moved to approve the agenda. Michael seconded and the agenda was approved as presented.

Curriculum Committee review guide for this year Teri has started, but due to a computer crash she is still working on double checking.

Ginny moved to approve June 2, 2016 minutes as presented. Coco seconded and minutes were approved.

#### Review Log

##### Program or Narrative changes

1, 2

#1 BFA Theatre Arts - These are exact duplicate courses for Music. It appears Music is okay with these courses, but there is nothing in writing from Music. There is a bigger issue within Curriculog that doesn't have a place for departments to attach such approvals. Kathy Whitcomb indicated she has talked with Music Department. The assessments and outcomes don't match up.

#2 BA Theatre Studies – There are concerns about the outcomes and assessments

Jan moved to put the BFA Theatre Arts and BA Theatre Arts on the log pending resolution of issues. Michael seconded and motion was approved.

##### New courses

4-22, 28a

3, 23, 24, 28 Michael moved to put ANTH 201, MGT 288, MGT 289 and SCM 421 on the log. Coco seconded and motion was approved.

Ginny expressed concern with a group of graduate courses for a department that is not approved to offer graduate degrees. Felt the committee needs to wait and see the

program. Outcomes are weak for 500 level courses. Course titles have nothing to do with course description on some of the courses. Ginny would like to hold until the program comes through.

#4 AVA 501 weak outcomes for 500 level course. Course descriptions and outcomes are not aligned.

#25-27 Pending alignments of learner outcomes and assessments

#24a MGT 488 description states MKT 360 is prerequisite but that requirement is not in Curriculog. Pending resolution of alignment of description and prerequisites.

#28a SCM 421 – This course is a practicum and should be numbered 492. Pending course number change to practicum number.

#28b PUBH 413 – PUBH 513 is still at graduate level. Hold until 513 comes through as they are layered courses.

Michael moved 24a, 25, 26, 27 and 28a to the approval log pending resolution of issues. Coco seconded and motion was approved.

Special Topics:  
29, 31a, 30, 31

Ginny moved to the approval log 31 FR 398, 31b RELS 398 to the log. Jan seconded and a motion was approved.

#29 AVA 598 will be held with the rest of the aviation program. Hold until the program comes through. There is an issues with repeatable course. Treating this is a place holder should be a seminar rather than special topics course. Clarify what the goal of this course is.

#30 ENG 598 – Concern about the language of outcomes for a 500 level class. If they are rigorous enough. Not measurable and verbs need to be brought into alignment. Some outcomes are activities. Pending with rewording of #3 in outcomes and assessments.

#31a MUS 498 - level of outcomes for a 400 level course. Identifying themes very little synthesis. Hold pending resolution.

#31c TH 491 - ok

Ginny moved 30, 31a, 31c to the approval log pending those items being resolved. Jan seconded and motion was approved.

Course change

#33, 34 Ginny moved to put on approval log. Toni seconded. Approved.

#32 ART 324 - can they Reactivate a course and make changes at the same time. (What does it mean to reactivate a course? How many changes does it need to have to be a new course)? Future committee discussion.

#35 SOC 366 - outcomes are very weak for 300 level course. Interpret – outline, demonstrate knowledge. Pending resolution of updated outcomes.

Michael moved Art 324 and SOC 366 to move to the review log pending resolution of outcomes of #35. Jan seconded and motion was approved.

Course deletions

#36 ART 101 and #37 ART 102 are General Education courses.

Michael moved #36 - 38 move to the log. Toni seconded and motion was approved.

Chair updates - Teri passed out the review assignments. Beginning of program guide for colleges. Teri will send out final when she gets it finished. Teri met with The Executive Committee and Bernadette Jungblut regarding changes to Curriculog and process. Bernadette will be talking with the committee in November.

Curriculog issues – Rose indicated the emails notices have been fixed. Programs with reserved courses will need to be rectified. Mike recommendation automated emails. If he is not logged into Curriculog and you click the link in the email, then logged in Curriculog gave him a message that he wasn't part of the route. He had to close out and then log in again and go to approve it without following the link from the email.

Committee charges – The committee is to review the charges and will discuss at next meeting.

Ginny moved to accept revisions to CWUR 2-50-060. Michael seconded and motion was approved.

Meeting was adjourned at 4:59 p.m.