

Curriculum Committee  
May 7, 2015  
Minutes

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Jeffrey Stinson, Liz Kerns, Maria Sanders, Jon Fassett, Raymond Hall, Ginny Blackson, LeAnne Watrous, Rodney Bransdorfer, Laura Milner, Rose Spodobalski-Brower.

Absent: Student representative and Academic Planning Director.

Guest(s): Bret Smith, Todd Shiver, Keith Salyer, Naomi Peterson, Ian Loverro and Barry Donahue.

Meeting called to order at 3:10 p.m.

Teri moved to approve the agenda. Jon seconded and agenda was approved.

Approval of minutes - Toni moved to approve the April 16, 2015 minutes as presented. Ray seconded and minutes were approved.

4/16/15 review log. There is still a hold on ANTH 334. Maria moved to approve the log as presented. Ray seconded and log was approved.

Review log May 7, 2015

Program or Narrative Change -

#4 Master of Science in Engineering and Technology Systems. Liz moved and Ray seconded to move #4 to the May 7, 2015 review log. Motion was approved

#5 Music Education Major Broad Area Specialization, #6 Music Education Major Choral Music Specialization and #7 Music Education Major Instrumental Music Specialization – Rose will correct the credit totals. Liz moved to approve #5, #6, and #7 to the May 7, 2015 review log. Toni seconded and motion was approved.

#8 B.A. Ed Elementary Education - Keith Salyer would like to have the curriculum delayed until the Fall. The committee indicated that this was not possible. Dr. Salyer withdrew the B.A. Ed Elementary Education curriculum proposal.

New courses

#12 MUS 314 & #13 MUS 350 – There are CTL issues as one proposal has no signature from CTL on the substitution approval form and the other has no date on the signature. The committee does not have all of the accompanying documents that it has gone through the CTL process. CTL has changed their own policy, so there is a concern when the form was signed. Was it before or after the changes to CTL policy.

Since CTL does not regularly post minutes the committee has no way to verify. Teri moved to put MUS 314 and MUS 305 courses on the log and use committee hold until get verification of the CTL process. Liz seconded and motion was approved.

#14 - #34 EDEL courses – Dr. Salyer indicated that currently students are coming out with deficit areas and the department has no way to fix them. These courses would be offered as electives to fill in the gaps. These courses are all new and won't be taught unless there are students with identified deficits. No indication that we would need to teach all of them, but only those for students who needed them. They may be offered either before or after they take the TPA depending on the student's situation. Ginny suggested a 499 workshop rather than the entire list courses that won't be taught. The committee expressed concern of approving this many classes without a program. Dr. Salyer gave an example of students who might need remediation in social studies. Currently the course is 4 credits. Students would have an option of taking a sequence of course up to 9 credits that would give them some remediation in the field. The department would need to do course substitutions for these students. Currently have three NTT faculty working on this. If these courses were approved they would be available winter quarter.

Ginny moved to put EDEL 319, EDEL 328A, EDEL 328B & EDEL 328C on the review log. Liz seconded and motion was approved. The course changes information will follow these new courses.

Liz asked if we put them as they sit, it will open up the campus to have a conversation. If there are holds they will come back to the committee in 2 weeks. Toni said he doesn't see the point of putting through all the courses without the program change. Dr. Salyer indicated that EDEL 305 is a needed course, also EDEL 315.

Liz moved to put EDEL 305 and EDEL 315 to the review log, pending resolution of issues. Jan seconded and motion was approved. The course changes will follow the new courses. Ginny brought forward a concern about outcomes. Are the outcomes appropriate for a 300 level course?

Ginny moved to send back the remaining EDEL courses (EDEL 301, 303, 312, 314, 327, 329, 332, 334, 339, 405, 409, 412, 419, 428A, 428B) to the department pending a program change. Liz seconded and motion was approved. This will include the course changes.

PESH 410, SCED 315 and SCED 336 – Liz moved to send back PESH 410, SCED 315 and SCED 336 back to the department, pending a program change. Jon seconded and motion was approved.

Course Changes – #42 – #49 (EDEL 305, 312, 314, 319, 327, 328A, 332, 334) will follow the new course submissions.

Ginny moved to put the remaining course changes to the review log, items #51 – 57 (HED 240, HED 250, PED 155, PED 156, PSY 552, PSY 555, PSY 449, PSY 560). Motion was seconded and approved.

#### EFC - Hold of EDEL 120

Naomi Peterson presented for EFC. They have tried to resolve this. Dr. Loverro and Dean Ballard met with Dr. Salyer earlier in the week. Dr. Salyer proposed a MOU to express the concerns. The EFC faculty currently don't have trust in an MOU. Feel that General Education is meant to give students a broad exposure. Feel this course is focused narrowly on education students. This course encroaches on EFC curriculum content. Concerned about content of course and it is suited more to a graduate course. There seems to be a syllabus disconnect between catalog description and the assignments. Overlaps our course so much and there is concern about TEACH using it to substitute for an EFC course.

TEACH - Keith Salyer presented for TEACH. Dr. Salyer indicated that the procedure was not followed as the TEACH department was not notified of the Hold. This is a 100 level course. TEACH did not ask that this course be used in any program and not a course that will be substituted.

Committee discussion – Naomi indicated that EFC 310 Orientation is a course all certification candidates take and is the course they feel is duplicative.

Ginny moved to approve EDEL 120. Maria seconded. Motion was approved with 1 nay.

Chairs Report – Jeff spoke with the committee about the committee chair next year. Committee members need to think about it. If someone would like to consider this position, Jeff welcomes speaking to them.

Academic Planning - LeAnne reported that she received a notice last week that the Academic Planning office will be eliminated as of June 30th. LeAnne's position has been terminated as of that time.

Discontinued Program policy/procedure - Kathy Whitcomb and Jeff met with Provost Council on Tuesday about the discontinued program policy/procedure. Jeff went through the Provost comments to this policy/procedure. Jeff will look at NWCCU rules about teach-out and put something in procedures about timeline. Delete the BOT as it is only notification.

Experiential course hours were also discussed with Provost Council. They were fine with the simple change of striking internships out of 30 hours per credit and leaving Cooperative Ed at 40 hours. Should have the final draft for the May 21st meeting.

Online sub-committee needs to provide something in writing. Liz sent email and will resend it to Jeff.

Rodney brought forward a concern about some of things sitting for months in CTL and not following the current 10 day rule. There is nothing in policy that says what happens if they don't move curriculum in a timely manner. World Language turned proposals in the first of February and Rose just got them today. Two music courses held as well. This is something for the committee to consider for future policy/procedure change.

Meeting was adjourned at 5:00 p.m.