

Faculty Senate Curriculum Committee

April 2, 2015

3:10 – **Barge 412**

Minutes

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Jeff Stinson, Liz Kerns, Maria Sanders, Jon Fassett, Raymond Hall, Ginny Blackson, Lori Braunstein, LeAnne Watrous, Rodney Bransdorfer, Laura Milner, and Rose Spodobalski-Brower

Absent: Student representative

Guest(s): Keith Salyer

Meeting was called to order at 3:10 p.m.

Approval of Agenda – Agenda was approved as presented.

Approval of 3/19/15 Minutes - Ginny moved to approve the March 19, 2015 minutes as amended. Toni seconded and minutes were approved. Add Mel Kingham as unidentified faculty member.

Approve 3/19/15 Curriculum Log – There is current a Hold from the Communication department on the two LEAD courses regarding duplication issues. The Communication Hold is moving forward and the faculty involved will be meeting soon. There was a Hold submitted today from ITAM on the same two courses. According to policy the Hold is to be submitted by the Monday prior to the Curriculum meeting. Ginny moved to not accept the ITAM Hold submission. Maria seconded and motion was approved. It was suggested that the form be changed to reference this policy. Liz will contact the ITAM department with the committee's decision.

There are still some issues with BIOL 262, SOC 398 and COM 336 which are on this log. Toni moved to approve the review log of March 19th as amended without BIOL 262, SOC 398 and COM 336. Motion was seconded and approved.

Review 4/2/15 Curriculum Log

#2 BAS Supply Chain Management - Toni moved to approve the B.A.S. Supply Chain Management program for the April 2 log. Liz seconded and motion was approved. Look into B.A.S. degree and the foreign language requirement.

Program or Narrative Change - Hold #9 BA.Ed Elementary Education due to complaint. Hold for review #4 American Indian Studies Minor, #6 BA Chemistry Teaching Major, #8 Religious Studies program.

Teri moved #5 College of Education and Professional Studies narrative & #7 BS Family Studies, Child Life Specialization to April 2 log. Jan seconded and motion was approved.

#4 American Indian Studies Minor – In the description and change justification, do they need to say what they are changing. They added two electives and took out 4. They are supposed to notify departments of adding and deleting courses. Send back to department.

#6 Chemistry Teaching Major BA – It is missing a signature. No program goals and assessments. Send back to department.

#8 Religious Studies program - Program outcomes are okay.

Liz moved to approve #4 American Indian Studies Minor, #6 BA Chemistry Teaching Major and #8 Religious Studies program to the April 2 log pending resolution of issues. Jon seconded and motion was approved.

New courses – Hold for review - #13 FVS 256, #14 MUS 105, #17 EDEL 130, #19 TH 278 and #20 TH 478

Jan moved #15 and 16, and to the log. Toni seconded and motion was approved.

#13 FVS 256 - Title of course more appropriate of course. Cross listed with #18 TH 256 so need to work on that title as well. Send back to departments.

#14 MUS 105 - Gen Ed paperwork and need curriculum forms. Send back to department.

#17 EDEL 130 - Indicates part of CTL and needs CTL signature. Keith indicated it is not part of Teacher Ed and that was a mistake. It is a Gen Ed course. Okay.

#19 TH 278 – In policy it states that these kinds of courses should be 94's. Could we recommend to them to change course number? Need a justification for the course. Send back to department

#20 TH 478 - Indicates 25 max credits. Ask for a justification of maximum credits. Send back to department. Need to look at outcomes they are not appropriate for 400 level course.

Ginny moved #13, #14, #17, #19 #20 to the log pending resolution of issues. Maria seconded and motion was approved.

Hold for review #22 EDEL 498, #24 CS 476, #25GEOL 434, #27 TH 313

Teri moved #26, #29, #30 and #34 items to the log. Jon seconded and motion was approved

#22 EDEL 498 – Concern with assessments and justification. Course is okay.

#24 CS 476 - Outcomes and assessments are weak. Send back to department.

#25 GEOL 434 - Outcomes and assessments are weak for a 400 level course. Send back to department.

#27 TH 313 - Assessments are activities. Send back to department.

Jan moved to #22, #24, #25 and #27 to the log pending resolution of issues. Toni seconded and motion was approved.

Chair's Report - No report.

Academic Planning Director Report - No report.

Discontinued Program policy/procedure - Lori will take to Marilyn to see if discontinued programs need to go to BOT.

Experiential Course hours – Jeff asked the committee to think about this policy before the next meeting. Lori will work with Jeff to talk with departments about this policy and see what works best for departments.

Online committee charge update - Liz reported that the sub-committee looked through policies. Online is a mode of teaching not a separate expectation of standard. The sub-committee doesn't see a need to update or change the current policy. The sub-committee felt it was prudent that someone investigate how to get training for faculty who starts teaching online. Jeff asked for a written response from the sub-committee for this charge.

Deadline calendar approval - Ginny moved to approval the deadline memo with amendments of date April 2015 and new courses and course changes for summer 2016 and Fall 2016 are due to the registrar's office by February 26, 2016. Jon seconded and motion was approved.

2015-16 committee meeting dates - Ginny moved to approve the meeting dates for 2015-2016. Maria seconded and motion was approved.

Executive Session - Jeff posted his draft response letter for committee review.

Meeting was adjourned at 4:57 p.m.