

**Budget & Planning Committee
Minutes
April 19, 2017**

Present: Cody Stoddard, Sathy Rajendran, Aimée Quinn, Todd Shiver, Carey Gazis, George Drake, Ian Loverro, Ken Smith, Michael Young, Kathy Temple, Duane Dowd and Wendy Cook

Absent: Cathy Anderson and Tim Englund

Guest(s): None

Meeting called to order at 10:05 a.m.

Agenda approved as presented.

April 5, 2017 minutes were approved as presented.

Provost response – The committee discussed the email response from the Provost to the committee's request for additional budget information. The Provost did provide a spreadsheet with budget summary budget information. However they did not provide written policies and procedures.

The committee decided to draft a survey and have results by May 10. Kathy will send copy the survey that was done for ADCO last year to Cody.

The final budget model presentations will be May 8 and 11.

Recommendations for Budget Governance - Subvention should consider that some programs are more expensive and should always be subvented. Subvention decisions should be guided by the core values and the strategic plan, independent of whomever holds the Provost position.

Students suffer the consequences of underfunded departments and colleges. Subvention should leave each college with a minimum operation budget.

Aimée will make the edits and send it out to committee. Kathy and Aimée will set up a meeting with the Provost.

Meeting was adjourned at 11:58 a.m.