

**Budget & Planning Committee
Minutes
April 18, 2018**

Present: Cody Stoddard, Sathy Rajendran, Aimée Quinn, Kathy Whitcomb, Paul Knepper, Stephen Stein, George Drake, Ian Loverro, Ken Smith, Michael Young, Lad Holden, Kathy Temple, Duane Dowd and Jim Johnson

Absent: None

Guest(s): None

Meeting was called to order 10:02 a.m.

Duane moved to approve the April 4, 2018 minutes as amended. Aimée seconded, and minutes were approved.

BEC - Ken provided a written report from the BEC meeting. The committee talked about where the budget is in the process. A meeting with ADCO, deans and administration is being set up to talk about the budget process. There is a memo from Provost & Joel that is supposed to be going out to campus. There is a \$1.8 million increase to support units. The allocation requests will probably be funded out of that increase, plus the three cabinet items. Those were funding of advisors for 12 months, enterprise learning module and a website director. Does there need to be a follow up statement from BPC? Duane talked about salary increases and decreases. Need data on head count and then can argue some kind of policy. The only way to fix the deficiency is to have less people. Higher quality service with less people. Lad indicated that academics faculty routinely take on additional assignments a lot of time without additional compensation. The support units deal with additional assignments with additional people.

Could there be access to the EAB dashboard to Senate chair and BPC chair? There are some problems with how some courses are coded in the system.

Is the committee supportive of a statement that the support units should be flat with no increases? ADCO statement says hold the budget at 2017 level. Ken indicated that he was under the understanding that the request was to hold flat for 18-19 budget. Kathy T indicated that they did decide to make the 2% efficiency permanent. BEC will be meeting all year along. This creates a problem with the academic side who are not on contract for the summer. This is also a time the deans travel. What is the timeframe for major decisions?

The committee indicated they are generally supportive of ADCO message, but BPC should provide some adjusted language.

The next meeting of BEC is next week. The next BPC meeting is May 2nd. There are three scheduled BPC meetings left this quarter. If we want a statement it should go through Senate. Kathy will work with others to draft a statement for the committee to review at the next meeting. Ken recommended that a statement from this committee go to Senate for an endorsement. Please let Kathy T know if they want to help with this draft.

College budget summits are on May 7th 3-5 in Shaw-Smyer 115.

Feedback survey – Kathy went over the questions for the feedback survey. Question five has been updated to include Paul's comments. Duane indicated question five should be first. Reorder the questions. Send out duplicate surveys one to department chairs and send the other out to senators. Duane would like a report from these surveys to take to ADCO on May 10th. A summary of findings will be shared with various budget related groups in university and Faculty Senate. Only raw data will be reviewed by BPC. Launch April 23 with a deadline of May 4th. With a review by BPC of raw data on May 2nd of what is available and a reminder to Faculty Senators on May 2nd.

Meeting was adjourned at 11:51 a.m.