

**Curriculum Committee
Minutes
April 12, 2018**

Present: Jan Byers-Kirsch, Teri Walker, Coco Wu, Michael Goerger, Maria Sanders, Jon Fassett, Bruce Palmquist, Maura Valentino, Gail Mackin, Mike Harrod, Ginny Blackson, Mike Gimlin, and Michael Johnson

Absent: Toni Sipic, Scott Robinson, Jeff Stinson, Sathy Rajendran

Guest(s): None

Meeting was called to order at 3:16 p.m.

Agenda was approved.

Review log

Course changes

#1, #2, #5 are justification issues. Sent template on information for justification.

#31 AVP 221 – Needs revision of learner outcomes and assessments are cut and paste.

#34 AVP 306 - Learner outcome #1 is potentially two outcomes but may be an accreditation issue. Title says lab when the others say laboratory.

#35 AVP 321 - Learner outcomes say discuss and analyze and are missing assessments.

#38 AVP 402 - This is okay.

#39 AVP 410 - The way they have changed the description, it sounds more like and HR course. This is okay

#62 CS 302 - Assessments are activities. Learner outcome #4 is too detailed. Can the sub detail be put in the activity column?

#63 CS 311 - Description is worded strangely. This is okay.

#64 CS 312 - MATH 260 is not a pre-req. The department removed the MATH pre-req because they couldn't get the approval in time. The committee indicated to ask department to see if they can get Math approval to leave this in as pre-req. Outcomes are chopped up into tiny pieces.

#65 CS 325 – The outcomes are funky.

#66-74 - Learner outcomes and assessments need to be 1-1 and assessments are activities.

#115 ENTP 288 - Only one change is in the justification and there are other changes. Need to reword assessment on psychological improvement.

#117 FCL 517 - Teri removed lead statement.

#118 FCL 595 - Removed lead statement in learner outcomes. Emailed Amy about the changes.

#119 FIN 370 - Teri changed FIN 370 learner outcomes. Carlo has already indicated he is good with changing the outcomes.

#124 HRM 486 - There are new outcomes as well. Teri will email Bill.

#138 PFP 440, #139 PFP 450 and #140 PFP 460 - Outcomes are aligned with certified financial plan and need to be written this way.

Michael moved to put #6 ANTH 110Lab on the review log. Bruce seconded, and motion was approved.

#147 SCM 493 is a new course. Remove duplicate of learner outcomes and assessments.

Michael suggested putting a spot on the Curriculog form about special accreditation.

Chair updates - None

Registrar updates - Mike talked about the curriculum deadline suggestions. Coco suggested having chair and dean submission dates in two columns as well on the letter. Was suggested to leave in originator due date.

Maybe develop a workgroup to work on the curriculum deadlines.

Placeholder courses - Michael will write something up for the committee to review at the next meeting.

Meeting was adjourned at 4:59 p.m.