

**Evaluation and Assessment Committee
Minutes
April 7, 2017**

Present: James Bisgard, John Hudelson, Maurice Blackson, Martin Kennedy, Terry Wilson and Ryan Zimmerman.

Absent: Michael Johnson

Guest(s): Bernadette Jungblut and Tom Henderson.

Meeting was called to order at 1:06 p.m.

John moved to approve the March 10, 2017 minutes. Marty seconded and minutes were approved.

Info on SEOIs – Tom talked about the advertisement that was done winter quarter. There were 4 emails instead of 6, started reminders on Tuesday of the second week. They didn't start the pop up window until Saturday in Canvas and made the window smaller. They added a banner in MyCWU with a link to log onto SEOIs. Tom thinks that the banner helped. The response rate went from 42% winter 2016 to 44% this winter. Tom would like to do the same methodology spring quarter, but would like to use the standard email spring quarter. Tom would like to add one more email on Monday of the final week. Terry talked about her pilot of using mobile devices for SEOIs in class. She saw no significant difference in students taking advantage of it. Multi-modal has iPads that could possibly be used. Bernadette will look into how many could be available.

Why do faculty want higher response rates?

Currently the SEOIs are not getting a random sample. The median response rate is almost 5 out of 5. They tend toward the positive. Some classes may be more bi-modal, but as a whole are positive.

The committee talked about doing a soft experiment and ask faculty to volunteer to take students to lab or use mobile devices in class to do SEOIs. If there is no clear increase in response rates, then may need to change directions. Maybe more and better information to students that how faculty use this information. Faculty may have to be satisfied with response rates below 50% and work more on other forms of evaluating teaching such as peer review or chairs visiting classroom. Possibility of professional development to offer some sessions on how to do peer review.

The committee will look at the Evaluation of Teaching document and put in possible examples. The committee is encouraged to read the current document before the next meeting.

The committee reviewed the Senate and Executive Committee assessment instruments. The current documents are fine with adding a question about is Senate giving a faculty a voice or having positive impact on RCM?

Meeting adjourned at 2:53 p.m.