

**Curriculum Committee  
Minutes  
April 6, 2017**

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Coco Wu, Michael Groeger, Maria Sanders, Bruce Palmquist, Ginny Blackson, Linda Hoff, Kathy Whitcomb, Mike Harrod, and Rose Spodobalski Brower

Absent: Jon Fassett, Jeff Stinson, Ethan Bergman and Michele Reilly

Guest(s): Ian Loverro, Stuart Boersma and Jenny Dechaine

Meeting was called to order at 3:13 p.m.

Bruce moved to approve the agenda. Jan seconded and agenda was approved.

Ginny moved to approve the March 16, 2017 minutes. Michael seconded and minutes were approved.

Approval log -

#1 BS Personal Financial Planning is good to go. The committee received program goals.

Ginny moved to approve #1 BS Personal Financial Planning and #2 BA Women's, Gender, and Sexuality Studies. Bruce seconded and motion was approved.

Program or Narrative changes

#3 BS Apparel, Textiles and Merchandising is being held for ATM 492

#5 BS Mechanical Engineering Technology needs Senate approval and is being held for courses. The department is meeting on Tuesday and should have the revisions on Wednesday of next week.

#11 Supply Chain Management Certificate – the committee received notification from Math.

#12 BS Technology Education & #13 BS Technology Education Broad Area have Education approval.

Jan moved to approve #4, #6-13. Bruce seconded and motion was approved.

New courses

#14 ATM 492 is being held for learner outcomes.

#17 JAPN 311 has been reviewed and is okay.

#18 MET 351LAB is being held.

#19 MET 387 is being held.

Bruce moved to approve #14-17 and #20. Michael seconded and motion was approved

Special Topics

#21 ART 398

Ginny moved to approve #21. Maria seconded and motion was approved.

Course Change

#24 ANTH 416 is being held for PRIM 516

#33 GEOG 483 is being held for GEOG 583. The Graduate Council rejected GEOG 583 and the department is currently working on revisions.

#26 CS 361 is waiting for follow up from department.

#28 CS 380 is waiting for follow up from department.

#35-53 are being held for the program change. The extra column for ABET has to be published in the catalog, so needs to be there.

Maria moved to approve #22-23, #25, #27, #29-32, #34, and #54-62. Bruce seconded and motion was approved.

Holds ready for approval - Ginny moved to approve the BS Electronics Engineering Technology, BS Industrial Engineering Technology, BS Integrated Energy Management, EET 325 and ETSC 242. Bruce seconded and motion was approved.

#### Review Log

##### New Programs

#1 STEM Teaching Program – The Registrar has a concern about using the word program because that word is confusing to students. Jenny Dechaine said this title was decided on by the committee. The MOU indicates STEM Teaching Program and not minor, so could be an issue. The prefixes are STP which is STEM Teaching Program. Teri indicated that the STEM minor does not refer to professional education program alternative.

##### New courses

Ginny moved #26-36 (STP 301, 302, 302A, 303, 304, 305, 306, 307A, 307B, 308 and 309) to the review log. Coco seconded and motion was approved.

Jan moved to put #1 on the review log pending title approval by the Registrar. Coco seconded and motion was approved.

##### Program changes

#4 BS Environmental Sciences – The program is okay.

#5 MS Family & Child Life – The log needs to be corrected to indicate that it is in CEPS not COTS. Enough changes should they have to submit program outcome changes. Need to check with Bernadette to see if they need to submit updated program outcomes. Pending resolution of learner outcomes.

#17 Latin American Business Certification – GEOG 370 is a course on reserve, but didn't see it. GEOG 370 is currently on reserve. Pending reactivation of GEOG 370.

#2, 3, #6-16, #18-20 Ginny moved to put #2 BS Economics: General Economics Specialization, #3 BS Economics: Economic and Business Forecasting Specialization, #6-16 (ITAM Department, BAS ITAM Core, BAS ITAM: Administrative Management Specialization, BAS ITAM: Cybersecurity Specialization, BAS ITAM: Information Technology Specialization, BS ITAM Core, BS ITAM: Administrative Management Specialization, BS ITAM: Cybersecurity Specialization, BS ITAM: Network Administration and Management Specialization, BS ITAM: Retail Management and Technology Specialization and BS ITAM: Web and Database Administration and Management Specialization) to the approval log. Coco seconded and motion was approved.

Toni moved to put #4 BS Environmental Sciences, #5 MS Family & Child Life (pending resolution of program learner outcomes) and #17 Latin American Business Certificate on the review log. Michael seconded and motion was approved.

#### New courses

#21 CMGT 201 - Outcomes are not outcomes. Assessments were not really assessments.

#22 FILM 456 – The course is cross listed TH 456 and the outcomes are the same. Outcomes for film are low level. They need to be rewritten with appropriate verbs.

#25 MET 426LAB - Is this a two hour lab or does it also include four hours per week of lecturer. The outcomes are the same. Outcomes are the same as MET 426. This course consists of two hours of lab each week plus the co-requisite of MET 426.

Coco moved to put #21 (pending revision of learner outcomes and assessments), #22 (pending resolve of learner outcomes wording), #25 (pending alignment for consistency with the rest of the program courses) on the review log. Toni seconded and motion was approved.

#### Special Topics

#37 LLAS 398 – The outcomes are not measurable and assents are weak.

#38 PHIL 398 – The outcomes are not measurable.

Bruce moved to put #37 (pending resolution of outcomes and assessments) and #38 (pending resolution of learner outcomes and assessments) to the review log. Coco seconded and motion was approved.

#### Course changes

#42 CS 470 – The outcomes are not measurable.

#43 CS 480 – The outcomes are not measurable.

#46 IT 238 - The learner outcomes do not match the description. Assessments for all the outcomes are the same.

#47 IT 288 - Outcomes all start with demonstrate. Assessments are identical. The justification does not say why they are removing pre-requisite.

#49 MET 426 - Need to align with other courses for consistency with the rest of the program.

Ginny moved #39-41, #42 (pending revised learner outcomes), #43 (pending revised learner outcomes), #44-45, #46 (align learner outcomes with course description), #47 (include justification for removal of pre-requisites), #48, #49 (pending align with for consistency with the rest of program), and #50-64 to put on the approval log. Maria seconded and motion was approved.

Chair updates – Teri reported that the Adventure Leadership certificate passed at Faculty Senate. There were comments at the Senate meeting about how long curriculum is taking. Graduated committee made comments about the quality of the proposals. Public Health brought forward concern about their proposal that was returned.

The committee will not be meeting next week.

Rose will not be here the next meeting. Linda won't be here May 4.

Policies and procedures - If the committee doesn't get to those at next meeting, then will meet the 4th week of April.

Meeting was adjourned at 4:57 p.m.