

**Curriculum Committee
Minutes
April 5, 2018**

Present: Jan Byers-Kirsch, Teri Walker, Toni Sipic, Coco Wu, Michael Goerger, Maria Sanders, Jon Fassett, Bruce Palmquist, Maura Valentino, Gail Mackin, Scott Robinson, Mike Harrod, Ginny Blackson and Rose Spodobalski-Brower

Absent: Sathy Rajendran and Michael Johnson

Guest(s): Bernadette Jungblut

Meeting was called to order at 3:11 p.m.

Coco moved to amend the agenda to move the Registrar update after approval of the minutes. Toni seconded, and agenda was approved as amended.

Coco move to approve the March 15, 2018 minutes. Bruce seconded, and minutes were approved as presented.

Registrar updates - Rose reported in the CAPS+ meeting. They are using Curriculog for changing of the terms. They are adding location to when courses are being offered and where they will be offered. Online will be excluded or done differently. Rose asked that the committee approve the deadlines soon.

Bernadette Jungblut - Master of Public Health Designation – Dr. Jungblut requested to put forward a new Master of Public Health degree type. CWUP 5-50-070 needs to be revised. Bernadette indicated that the state agencies and NWCCU don't have issues with a new master's degree type. UW is the only other institution in Washington that offers a similar program. They will be seeking specialized accreditation if this program gets approved.

Review log

New Programs -

#55 Business Analytics Minor or Certificate

#79 Digital Forensics and Incident Response (DFIR) Minor/Certificate - IT 370, 437 are pending approval.

#114 Enterprise Process and Systems Integration Certificate

#136 Personal Financial Planning Certificate - PFP 475 is pending approval.

#144 Professional Tax Minor/Certificate - This only has 17 credits so cannot be a minor. Department clarified that it is supposed to be just a certificate.

Coco Moved to put #55, #79 (pending IT 370, 437 approval), #114, #136 (pending PFP 475, hidden pre-req of ACCT 301), #144 (pending clarification of minor) on the review log. Bruce seconded, and motion was approved.

Program Change

#8 Anthropology Major, BA - They are only deleting one course.

#22 Aviation: Professional Pilot BS, Commercial Pilot Specialization - Looks like it should be 91 not 90 credits.

#23 Aviation: Professional Pilot BS, Flight Officer Specialization – The credits say 110 and looks like it should be 111 which will make it over credit.

#46 Broadcast Journalism Specialization - says 75 and should be 80.

#48 Business Administration BS, Finance Specialization - Justification doesn't indicate other than general education.

#49 Business Administration BS, General Business Specialization - Justification doesn't indicate other than general education.

This is the same for all business changes.

#59 College of Business Capstone - This is how CurricuLog needs to do this, so the proposal seems strange.

#81 DHC –Need clarifications of the credits as it shows as 71 credits.

#128 Library & Information Science Certificate - Doesn't appear to have IDS approval.

#129 Library & Information Science Minor same issue.

#131 Master of Fine Arts in Art - 90 credits but there are lot of ranges. Scott indicated they have to have 90 credits, but the students get to make choices to reach 90.

Jan moved to put 7, 8, 9, 19, 20, 21, 22, 23 (pending clarification over/under credit), 46, 48, 49, 50, 51, 52, 53, 54, 56, 57, 58, 59, 60, 61, 80, 81 (pending clarification of credits), 116, 120, 121 (pending no credit change), 122, 123, 125, 126 (clarification of credits) 127, 128, 129, 130, 131, 137, 143, 148, 149 on the review log. Maria seconded, and motion was approved.

New courses

#3 AACT 442 - Are they supposed to be sequenced? There are no pre-reqs.

#4 ACCT 443 - #8 outcome is very detailed. Some of the items are probably activities.

#75 CS 489 Research Seminar - only have two outcomes, vague and not measurable for a 400-level course. Assessments are more activities and not measurable. Separate outcome 2 as it is two different outcomes.

#78 DHC 480- two learner outcomes, need a description that says what is happening and is vague. Learner outcomes are vague. Up to 8 credits and seems low. Non-faculty origination.

#92 ELEM 321 - This is exactly as EDLT 321, is that going to be removed. In program shows as either, but once they teach out students the EDLT course will be removed.

#104 - ELEM 452 - formatting for outcomes as they are in there twice.

#110 ENG 315 - should there be collaboration and part of a visual design art program. Outcomes #1 and #5 are not measurable.

#111 ENG 431 - 2,3,4 6 outcomes are not measurable, and assessments are activities. Need to show 431/531 layered in description. Potential duplication of EDL 431.

#134 MUS 569 - Graduate level distinction in learner outcomes. Layered course. The learner outcomes same as 431.

#141 PFP 475 - has 30 learner outcomes.

#147 SCM 493 - Teri asked if the wonky learner outcomes are just a formatting issue.

Bruce moved to put on the review log #3 (pending clarification), #4, #17, #41, 43, 47, #75 (pending changes to learner outcomes and assessments), 76, 78 (pending learner outcomes), 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 109, 110 (pending outcomes), #111 pending outcomes and assessments), 113, 134 (need graduate level outcomes), 141, 147, 150, 151. Maura seconded, and motion was approved.

Special Topics

Michael moved to put #10, 135 on the review log. Toni seconded, and motion was approved.

Course Changes

#1, 2, 5 have justification issues. Teri sent Ken Smith a template on information for a justification.

Toni moved to approve to put out all proposals onto the review log, except #77 DHC 380. Coco seconded, and motion was approved.

Teri reported that there was a lot of good information provided at the curriculum forums. Gail and Teri are working together on process for curriculum.

Meeting was adjourned at 5:16 p.m.