

**Budget & Planning Committee  
Minutes  
March 15, 2017**

Present: Cody Stoddard, Sathy Rajendran, Aimée Quinn, Todd Shiver, Carey Gazis, George Drake, Ian Loverro, Ken Smith, Michael Young, and Kathy Temple

Absent: Cathy Anderson, Duane Dowd, Wendy Cook and Tim Englund

Guest(s): None

Meeting was called to order at 10:07 a.m.

March 1, 2017 minutes approved as amended.

RCM Formula – The subgroup has not met.

Gen Ed - Kathy reported that Aaron Montgomery is building a database to run the queries. Hopefully Kathy will have that information over spring break. Will show all Gen Ed classes, all majors that have gen ed courses in them. Carey indicated the committee should look at how does Gen Ed affect the college and then how does it affect the department. The framework for Gen Ed has been approved and the General Education Redesign Team is working on outcomes and rules to populate the framework. Ken asked what the budget related issues are with General Education. There was a suggestion of having someone from Curriculum Committee talk with the committee about majors and possible reduction in credits in General Education. Carey will work on a spreadsheet on future credits.

Overhead - Ken talked about the email he received from Joel during the last meeting. The issue of costing was made clearer from Joel's email. The President's office is a big chunk of money with an uncertain accountability stream. When everyone has a 2 to 2.5% efficiency target, you bake in inefficiency. What is the mechanism for broad based review of the President, Provost and other administrative offices? Faculty do not yet have a credible mechanism to holding overhead costs accountable. Kathy reported that the budget summit process was talked about at the BFC meeting. This process is at least trying to bring transparency to overhead budgets. There will be 15 minute presentations from each subunit, one or two steps down from VP level. The questions they will answer are: What do you do? What does your budget look like? What does your historical budget look like? How many fte per student? What are goals for next year? Carey wondered about comparing numbers to the peer universities or the McGladden report. Joel indicated they have tried to do that, but didn't have time this year, but maybe in the future. Ken indicated that having some significant faculty input into overhead budgets would help to get some honest level of monitoring of overhead. Ian indicated that the way facilities is being paid in the new model is drastically different. The committee discussed room scheduling and some of the efficiencies being implemented. There is an assumptions being about students and the times they can take classes. What about students who work in the evenings? Also need to look at faculty teaching schedules and potential inefficiencies being created. Instructed have courses scheduled in morning and the other later in the evening.

Canvas site for budget discussion - Kathy contacted Chris Schedler about using Canvas for budget discussion and he indicated that Canvas is not really intended for. Carey suggested talking with department chairs about governance structure. Sathy indicated that the Provost is going to come out with her proposal in spring and the committee should get ahead and propose

the committee's idea for governance structure. It was suggested setting up a Qualtrics survey for feedback and go to an ADCO meeting. The committee decided that Canvas was not the appropriate venue for feedback. Some suggestions would be to develop subvention guidelines, efficiency guidelines, college level priorities.

Temporary subgroups were formed to work on feedback to the Provost.

College-level structures/department funding: Ian, George, Kathy T.

Subvention principles and guidelines, provost-level structures: Todd, Cody, Sathy, Ken  
Equipment funds and other "special" funds: Carey, Aimée

The subgroups will come back in April with some kind of draft of structure or guidelines.

Gen Ed open forums – Some faculty wanted to know budget of how class size and faculty/student engagement could be affected. One suggestion is there be statement in the General Education rules about class size.

Meeting was adjourned 12:10 p.m.