

**Evaluation & Assessment Committee
Minutes
March 10, 2017**

Present: James Bisgard, Terry Wilson and John Hudelson

Absent: Martin Kennedy (excused) and Marty Blackson. Michael Johnson

Meeting called to order at 1:06 p.m.

Jim presented an e-mail from Ryan Zimmerman regarding students question on SEOIs requesting that they be open during and after finals. The committee will put together a response to review at the next meeting.

FAAA - Dean Martell asked for three questions to her evaluation. The committee agreed.

The committee would like to invite Tom and Bernadette to the next meeting to continue the discussion regarding SEOIs.

The committee reviewed college tenure/promotion/reappointment and post tenure review standards for CEPS, COTS and CB. The committee talked about providing a framework or example on implementing the teaching evaluation guidelines provided in 2013.

The committee will do a pilot study during spring quarter with doing SEOIs in the classroom using mobile devices. The committee would like to have Tom provide data on the SEOI responses for winter quarter to see if there were changes for winter quarter with the different advertising.

Do we want to provide an example how the evaluation of teaching might look? Provide a framework to implement the teaching evaluation guidelines. May help faculty and students see why these are important. The committee discussed the possibility of doing a survey of faculty on how they view that SEOIs are used in their evaluation of teaching.

Meeting adjourned at 2:27 p.m.