

**Bylaws & Faculty Code Committee
Minutes
February 24, 2017**

Present: Lila Harper, Jason Dormady, Mary Radeke, Cody Stoddard and Bret Smith

Absent: None

Guest(s): None

Meeting was called to order at 4:03 p.m.

Agenda was approved as presented.

February 10, 2017 minutes were approved as amended.

Chair, chair-elect and past chair

2. Chair-Elect

The chair-elect shall serve as a member of the Bylaws and Faculty Code and liaison to all non-senate committees.

Chair-elect performs such duties and provide such advice that may be requested such as: attend meetings as a resource at the request of the chair, support the ongoing Senate work and support the chair as needed.

New 4. Past-Chair

The past-chair shall serve on the Budget and Planning Committee and serve as liaison to the Faculty Legislative Representative.

Past-Chair shall participate in the leadership transition of the Senate, and serve as a resource as needed to fulfill Senate business. Additionally, the past-chair will serve as timekeeper during Senate meetings.

Lila moved and Mary seconded to add language to #2 and #4 above. Motion approved and 1 abstention.

Vote of No Confidence

Academic administrators may be subject to a vote of no confidence. Votes of No Confidence require two primary steps. The first step is an authorization vote by the Faculty Senate to determine the specific parameters of the vote of no confidence (who, what, where, when and why) as well as to charge the Faculty Senate Executive Committee (EC) with the authority to conduct the vote of no confidence. The second stage is the implementation of the vote of no confidence by the EC.

A. Motions to authorize a vote of no confidence.

1. Any Senator may bring a motion or ten (10) eligible faculty members may bring a petition (see I. Faculty Senate Hearings) to hold a vote of no confidence. Authorization motions must be submitted to the Faculty Senate Chair ten (10) working days before the next regular meeting of the Faculty Senate when the motion is intended to be introduced. This motion charges the EC to conduct a vote of no confidence. The motion must include:
 - a. Name and title of administrator;
 - b. Instructions guiding how the vote is to be conducted (i.e. Time/day, voting period);
 - c. The specific ballot language;
 - d. Reason and justification for the vote of no confidence.
2. Methods of conflict resolution reasonably available (e.g. Informal talks, mediation, etc) should have been exhausted before bringing a motion for a vote of no confidence to the Senate.

B. Committee Review of the Motion for a Vote of No Confidence

1. The EC--or an ad hoc committee appointed by the EC--will be charged with reviewing the motion for any procedural or factually content before it goes to the floor of the Senate. The reviewing committee may consult with individuals or groups (e.g. Originator(s) or subject of the vote) as needed while assessing any claims made in support of the motion.
2. If the EC or Ad Hoc committee determines that additional time is needed to review any claims or procedural issues, the committee may request an additional delay until the following meeting. However, the motion must be brought to the floor of the Senate at the following meeting (within 2 regularly scheduled Faculty Senate meetings since being submitted to the Faculty Senate Chair) unless withdrawn by the originator(s).
3. The EC or Ad Hoc committee may, at its discretion, issue a report to the Senate with any factual or procedural findings from their review of the motion.
4. The Senate Chair will notify the individual subject to the vote of no confidence motion at least five (5) working days after receipt of the motion and invite them to the Senate meeting where the motion will be introduced.

C. Floor vote on motion for a vote of no confidence

1. Upon review by the EC or Ad Hoc committee, the authorization motion for the vote of no confidence will be introduced at the next Faculty Senate meeting. The text of the motion, as well as any reports or additional commentary by reviewing committees will be distributed to Senate.

D. Conducting the Vote of No Confidence

1. Upon being passed by a majority vote in the Faculty Senate, the EC will carry out the vote of no confidence as outlined in the motion. Votes will be conducted by a confidential paper ballot. The EC will decide any details regarding the implementation of the vote that were not addressed in the motion.
2. Results of the voting will be made public in the Faculty Senate office and will also be sent to the President of the University and the Board of Trustees.

Meeting adjourned at 5:51 p.m.