

**General Education Committee
Curriculum and Assessment Subcommittee
February 22, 2021
Minutes**

Present: Cynthia Pengilly, Teri Walker, Michael Braunstein, Tim Hargrave, Maura Valentino, Becky Pearson, Emily Arras, Bernadette Jungblut, Toni Woodman, Mike Gimlin, and Greg Lyman.

Absent: None

Guest(s): None

Meeting was called to order at 3:12 p.m.

Michael moved to approve February 8, 2021 minutes. Maura seconded and minutes were approved.

STP 201 & 202 – Committee reviewed the updated outcomes for STP 201 & STP 202. These two courses, if both taken, currently meet the K8: Science & Technology knowledge area. There are concerns whether the course still meets this knowledge area. Teri indicated that the department should show how the course meets the outcomes with these changes.

Teri suggested sending this to the originator: “your curricular change to learner outcomes has called into question the alignment with the General Education learner outcomes expectations for K-8. Please show how the course meets K-8”. The department could have several options: to rescind the changes or remove the course from the program for a year and resubmit, if they want it to be in the GE program.

Lab component requirement for K7: Physical and Natural World is not showing in student’s AR report. Toni Woodman indicated a student took CHEM 181 and did not take the lab component. However in the AR report shows that the student has met the K7 knowledge area. Mike Gimlin indicated they cannot have a co-requisite for both the lecturer and lab in the system. Mike G indicated he will look into what is going on with this course and there may have been an error when coding this class in.

Student petitions – Toni Woodman asked about a student whose petition was denied by the Registrar office. This has not been sent to the committee as a petition yet. This is regarding a student who has taken more than two courses from the same department. Mike Gimlin indicated he will look into if there is an issue with the programming why it didn’t show up for the student. It was recommended that the student resubmit their petition for GECA review.

GE student petition form –Becky will work on some drafted language for next week.

GE course grading structure S/U – Next week.

Assessment – Becky has been asked to share a basic assessment report to the Executive Committee. Bernadette and Teri indicated that the General Education committee has articulated courses from other schools, reviewed student petitions for courses that students would like to use for General Education, reviewed new courses to make sure they met the General Education learning outcomes. All three of these are considered course level assessment. This all needs to go into the report to the Executive Committee. This establishes our baseline for assessment - courses must be accepted into the program.

Teri indicated we are also reviewing all courses, including reviewing for equity and diversity. We also have solicited General Education interests/concerns from department chairs. Tim asked if we have external assessment coming up. Bernadette indicated that the mid-cycle evaluation report is due sometime in February 2022. Two people from NWCCU peer evaluators will come in. This will be a formative and not a summative evaluation. They will be looking at three things: 1. Define mission effectiveness and how we assess it. 2. CWU will pick two exemplar programs we see as best practices in assessment. 3. Give them an update on spring ad hoc 2020 assessment. Bernadette will be doing a mid-cycle assessment of another institution in April and would be willing to share that experience and what NWCCU is looking for. Teri mentioned that we've also assessed existing and lack of existing policy/procedure for our General Education Program. This ensures academic integrity and again contributes to the establishment of that baseline.

Chair updates – The Deans are not going to fund Pathway Coordinator workload release moving forward. The Pathway Coordinators recommend that GEC return to one committee. However, this does create an issue for the NTT faculty members who don't get paid for service. The first report to the Executive Committee was to explain the deliverables and accomplishments for the Director's role. Becky provided issues with these roles and how they would work better. She provided three workload levels and what could be accomplished within these workloads. Becky provided a look at the director role in three levels: stasis, development and innovation.

Meeting was adjourned at 5:02 p.m.